

RFP-000965 Committee Meeting September 16, 2013 Minutes

Evaluation Committee for **Landscape Maintenance Services – S.R. 408, S.R. 417 & HQ Building; Contract No. 000965**, held a duly noticed meeting on Monday, September 16, 2013, commencing at 8:34a.m. in the Pelican Conference Room at the OOCEA Administrative Bldg., Orlando, Florida. Robert collected the committee member disclosure forms and informed the committee that Iranetta Dennis is absent due to illness and that her scores would not be utilized.

Committee Members Present:

Ben Dreiling, Director of Construction and Maintenance
Chris Bloodwell, Landscape Architect
Glenn Pressimone, Director of Engineering

Other Attendees:

Robert Johnson, Manager of Procurement

Committee Members Absent:

Iranetta Dennis, Director of Business Development

Interviews:

Robert each of interviews with an outline of the interview process. Robert stated the interview portion of the meeting is closed to the public and is being recorded in accordance with Florida Statute.

Ackman Bros. Landscaping, Inc.	08:39 a.m. – 09:10 a.m.
Carol King Landscape Maintenance, Inc.	09:16 a.m. – 09:35 a.m.
Commercial Companies, Inc.	09:45 a.m. – 10:05 a.m.
Groundtek of Central Florida, LLC	10:11 a.m. – 10:29 a.m.

Upon completion of the last interview the recorder was stopped and the meeting was considered no longer closed to the public.

Evaluation Portion:

The committee members were given the opportunity to discuss the technical and interviews prior to submitting their evaluation forms. At 10:35 a.m., the committee members individually scored the interviews and submitted them to Robert for tallying. Robert Johnson tallied the score sheets utilizing the raw scores assigned by each committee member and averaged the raw scores for each Proposal received. Attached is the summary score results.

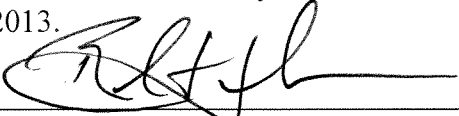
Pricing, Total Points and Rankings

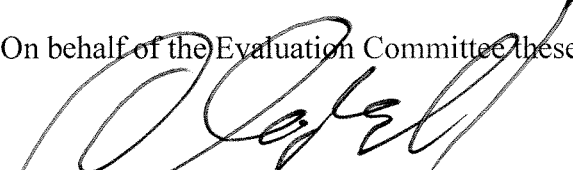
Upon completion of the evaluation of the technical portion, Robert opened the pricing proposals and scored the pricing proposals in accordance with the RFP requirements. See attached final summary sheet for pricing, total points and ranking results.

Contingent upon the price proposal being further evaluated against the engineers estimate and being within acceptable ranges, the Committee recommends the Board approve ranking and

recommend award of the Agreement to the top ranked Proposer, Groundtek of Central Florida, LLC. If the evaluation determines unbalanced items, the committee recommends OOCEA procurement procedures be followed and upon successful completion of the price proposal evaluation, make the recommendation to the Board.

There being no further business to come before the Committee, the meeting was adjourned at 11:21a.m. These minutes are considered to be the official minutes of the interview, opening of the Price Proposals and final evaluation by the Evaluation Committee at its meeting held Monday, September 16, 2013.

Submitted by: 
Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:

Chris Bloodwell, Landscape Architect

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY
 TECHNICAL AND PRICE PROPOSAL SCORING SUMMARY
 LANDSCAPE MAINTENANCE SERVICES - SR 409, SR 417 & HQ BUILDING, RFP-000965

EVALUATOR	Ackman Bros. Landscaping, Inc.		Carol King Landscape Maintenance, Inc.		Commercial Companies, Inc.		Groundtek	
	TECHNICAL	PRICE	TECHNICAL	PRICE	TECHNICAL	PRICE	TECHNICAL	PRICE
B. Drilling	40		33		36		38	
C. Bloodwell	22		22		35		40	
G. Pressimone	27		27		37		34	
TOTAL	89		82		108		112	
AVG. TECH POINTS	29.67		27.33		36.00		37.33	

PRICE PROPOSAL SUMMARY

PROPOSER	PROPOSAL AMOUNT	POINT VALUE	PROPOSER	TECHNICAL POINTS	PRICE POINTS	TOTAL POINTS	FINAL RANKING
Ackman Bros. Landscaping, Inc.	\$6,799,908.70	47.59	Ackman Bros. Landscaping, Inc.	29.67	47.59	77.25	3
Carol King Landscape Maintenance, Inc.	\$6,919,514.00	46.76	Carol King Landscape Ma	27.33	46.76	74.10	4
Commercial Companies, Inc.	\$5,965,250.00	54.24	Commercial Companies, I	36.00	54.24	90.24	2
Groundtek	\$5,392,980.27	60.00	Groundtek	37.33	60.00	97.33	1

POINT TOTALS AND FINAL RANKING

Committee Members:

 Monday, September 16, 2013
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ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY

TECHNICAL AND PRICE PROPOSAL INDIVIDUAL SCORING


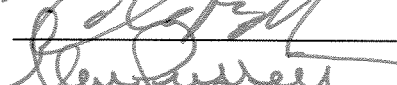
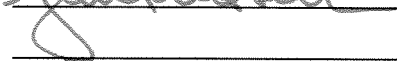

LANDSCAPE MAINTENANCE SERVICES - SR 408, SR 417 & HQ BUILDING, RFP-000965

Ackman Bros. Landscaping, Inc.	B. Dreiling	C. Bloodwell	G. Pressimone	I. Dennis
Understanding and Approach (15 points max.)	15	7	11	
Experience of Firm and Ability of Staff (10 points max.)	10	5	5	
Organization and Management (10 points max.)	10	5	6	
Interview (5 points max.)	5	5	5	
Total (Not to exceed 40)	40	22	27	0

Carol King Landscape Maintenance, Inc.	B. Dreiling	C. Bloodwell	G. Pressimone	I. Dennis
Understanding and Approach (15 points max.)	12	5	10	
Experience of Firm and Ability of Staff (10 points max.)	9	6	7	
Organization and Management (10 points max.)	8	7	6	
Interview (5 points max.)	4	4	4	
Total (Not to exceed 40)	33	22	27	0

Commercial Companies, Inc.	B. Dreiling	C. Bloodwell	G. Pressimone	I. Dennis
Understanding and Approach (15 points max.)	14	12	13	
Experience of Firm and Ability of Staff (10 points max.)	9	9	9	
Organization and Management (10 points max.)	9	10	10	
Interview (5 points max.)	4	4	5	
Total (Not to exceed 40)	36	35	37	0

Groundtek	B. Dreiling	C. Bloodwell	G. Pressimone	I. Dennis
Understanding and Approach (15 points max.)	14	15	13	
Experience of Firm and Ability of Staff (10 points max.)	9	10	8	
Organization and Management (10 points max.)	10	10	8	
Interview (5 points max.)	5	5	5	
Total (Not to exceed 40)	38	40	34	0

Committee Members:  Monday, September 16, 2013
 Monday, September 16, 2013
 Monday, September 16, 2013
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Disclosure Form for Evaluation Committee Members

For this purpose, the term “relative” includes the following: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister or any person having the same legal residence as the employee.

The term “principal” means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

The term “employed by” includes any receipt of compensation for services.

“May submit a proposal,” means planning to submit, or considering submission. If you don’t know, ask.

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child or anyone living in your household currently employed by any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, or any relative, an officer, director, principal, or project team participant of, any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Do you, or does any relative, own more than 5% of any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Within the preceding 12 months have you, your spouse, child or anyone living in your household been offered employment or future employment or, had any discussion involving future employment with any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Within the preceding 12 months, have you, your spouse, child or anyone living in your household accepted a gift valued at over \$100 from any entity, or a principal of any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Could the award of this contract result in any pecuniary gain to you, any relative, any business associate, or any entity that has employed or retained you within the past 12 months? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below

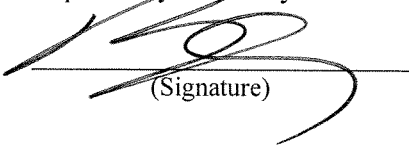
Additional comments _____

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Executive Director after a review of all relevant facts.

I, B. Preding, hereby certify that I have read and understand the Orlando-Orange County

(Name)

Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.


(Signature)

Disclosure Form for Evaluation Committee Members

For this purpose, the term “relative” includes the following: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister or any person having the same legal residence as the employee.

The term “principal” means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

The term “employed by” includes any receipt of compensation for services.

“May submit a proposal,” means planning to submit, or considering submission. If you don’t know, ask.

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child or anyone living in your household currently Employed by any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, or any relative, an officer, director, principal, or project team participant of, any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Do you, or does any relative, own more than 5% of any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Within the preceding 12 months have you, your spouse, child or anyone living in your household been offered employment or future employment or, had any discussion involving future employment with any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Within the preceding 12 months, have you, your spouse, child or anyone living in your household accepted a gift valued at over \$100 from any entity, or a principal of any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Could the award of this contract result in any pecuniary gain to you, any relative, any business associate, or any entity that has employed or retained you within the past 12 months? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

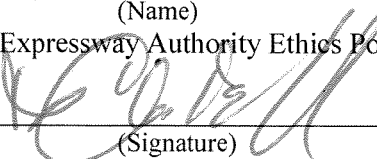
If you answer yes to any of these questions, please explain below

Additional comments _____

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Executive Director after a review of all relevant facts.

I, DAVID CHRISTOPHER BLOODWELL, hereby certify that I have read and understand the Orlando-Orange County
(Name)

Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.


(Signature)

Sign-In Sheet

Oral Interview - Groundtek of Central Florida, LLC

Project Title: Landscape Maintenance Services - SR 408, SR 417 & HQ Building

Date: September 16, 2013
 Time: 10:00 am - 10:30 am

Contract #000965

Pelican Conference Room

COMPANY NAME	REPRESENTATIVE	CONTACT #	FAX #	EMAIL ADDRESS
Groundtek	Kevin Campbell	407-877-7477	407-877-8670	Kevin@Groundtek.com
Verbal Interview	James L. Bone	↓	↓	George@Groundtek.com
	Gregory L. Bone	↓	↓	Gregory@Groundtek.com
	Charles Proffitt	↓	↓	Charles@Groundtek.com
	Jose Hodgim			Jose@Groundtek.com

Sign-In Sheet

Oral Interview - Ackman Bros. Landscaping, Inc.

Project Title: Landscape Maintenance Services - SR 408, SR 417 & HQ Building

Contract #000965

Date: September 16, 2013

Time: 8:00 am - 8:30 am

Pelican Conference Room

COMPANY NAME	REPRESENTATIVE	CONTACT #	FAX #	EMAIL ADDRESS
Ackman Bros	Kevin Ackman	407 928-7331		AckmanBros@yahoo.com
Ackman Bros	Nathan Hurst	321-274-5257		ackmanbros@yahoo.com
Ackman Bros	Jason Ackman	407-435-9554		Ackman Bros @ Pelican, Ca
Ackman Bros	Dave Lucadano	407-435-9554		AckmanBros@yahoo.com