

NOTICE OF REQUEST FOR PROPOSALS
ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY
LANDSCAPE MAINTENANCE SERVICES – S.R. 408 AND S.R. 417
CONTRACT NO. 000965

The Orlando-Orange County Expressway Authority requests written Technical and Price Proposals from qualified companies to provide the services described in this notice and in the Scope of Services for the Project. Consideration will be given to only those Proposers who are qualified to perform the work as determined by the Authority. Proposal documents are available for download at the Authority's web site located at www.ocea.com/DoingBusinessWithUs/Procurement/ProcurementAccountLogineProcurementRegistration.aspx. Proposer registration is required to access and download documents. Instructions for registration are provided on the website.

DESCRIPTION OF SERVICES: Provide landscape maintenance services on S.R. 408, S.R. 417 and the Authority's Headquarters Building (Administration and Operations Center) including turf maintenance, mowing, fertilizer application, insect/disease control, aquatic weed control, tree pruning, tree removal, watering, edging, mulching, irrigation system maintenance, site clean-up and litter removal at toll facilities and other median and right of way locations, and landscape maintenance at the Headquarters Building.

QUALIFICATION REQUIREMENTS: The Proposer shall have a minimum of five (5) years of continuous experience in roadway landscape maintenance in a size comparable to this project including all activities as described in the Scope of Services. The Proposer shall be certified by the Florida Nursery, Growers and Landscape Association (FNGLA) as a Landscape Contractor. The certified individual shall be a fulltime employee on the Proposer's payroll at the time of proposal submittal. Additional qualifications and experience are included in the Proposal Submittal Requirements.

Proposers that are corporations must be registered to do business in Florida. The Authority will evaluate and determine the relative ability of each Proposer to perform the required services based upon the information provided by the Proposer in response to the RFP.

NON-SOLICITATION PROVISION: From the first date of publication of this Notice, no person may contact any Authority Member, Officer, Employee, or any selection committee member, with respect to this Notice or the services to be provided, except as related to the submittal requirements detailed in the RFP. Reference is made to the lobbying guidelines of the Authority for further information regarding this Non-Solicitation Provision.

CODE OF ETHICS: All contractors selected to work with the Authority are required to comply with the Authority's Code of Ethics, a copy of which is available on the Authority's web site at www.ocea.com.

SCOPE OF SERVICES MEETING: The Authority will convene a Scope of Services meeting for interested firms on July 31, 2013. The meeting will begin at 10:00 a.m., Orlando local time, in the Authority's office at 4974 ORL Tower Road, Orlando, Florida 32807. Although attendance at the meeting is not mandatory it is highly recommended. The purpose of the meeting will be to discuss requirements of the project in an open forum.

SUBMITTAL DUE DATE: Submittals will be received by the Authority until 1:30 p.m., Orlando local time, on August 14, 2013. Submittals delivered or received after that time and date will be disqualified.

EQUAL OPPORTUNITY STATEMENT: The Orlando-Orange County Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color, sex, national origin, age, religion and disability. The Authority hereby notifies all Proposers and individuals that it requires and encourages equal employment opportunity for minority and women as employees in the workforce.

MINORITY/WOMEN/DISADVANTAGED BUSINESS ENTERPRISE: The Orlando-Orange County Expressway Authority hereby notifies all firms and individuals that it will require affirmative efforts be made to ensure participation of local minority and women business enterprises on contracts awarded by the Authority.

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY

Claude Miller
Director of Procurement