

**RFP-000964 Committee Meeting July 1, 2013 Minutes**

Evaluation Committee for **Road Ranger Safety Services Patrol Services; Contract No. 000964**, held a duly noticed meeting on Monday, July 1, 2013, commencing at 9:02 A.M. in the Pelican Conference Room at the OOCEA Administrative Bldg., Orlando, Florida. Iranetta Dennis and Eric Gordin submitted their disclosure forms.

**Committee Members Present:**

Corey Quinn, Director of Expressway Operations  
Don Budnovich, Resident Engineer / Sr. Project Manager  
Eric Gordin, Assistant Traffic Operations Engineer, Florida's Turnpike Enterprise  
Iranetta Dennis, Director of Business Development

**Other Attendees:**

Robert Johnson, Manager of Procurement  
Courtney Brown-Gordon, Contract Analyst

**Interviews:**

Robert and Courtney commenced each of interviews with an outline of the interview process. Robert and Courtney stated the interview portion of the meeting is closed to the public and is being recorded in accordance with Florida Statute.

|                                |                         |
|--------------------------------|-------------------------|
| Florida Turnpike Services, LLC | 09:05a.m. – 09:24 a.m.  |
| In-A-Flash Towing, Inc.        | 09:40 a.m. – 10:08 a.m. |

Upon completion of the last interview the recorder was stopped and the meeting was considered no longer closed to the public.

**Evaluation Portion:**

The committee members were given the opportunity to discuss the technical and interviews prior to submitting their evaluation forms. At 10:15 a.m., the committee members individually scored the interviews and submitted them to Robert for tallying. Robert Johnson tallied the score sheets utilizing the raw scores assigned by each committee member and averaged the raw scores for each Proposal received. Attached are the individual score results. Both Proposer Teams attended the open committee meeting.


**Pricing, Total Points and Rankings**

Upon completion of the evaluation of the technical portion, Robert opened the pricing proposals and scored the pricing proposals in accordance with the RFP requirements. See attached final summary sheet for pricing, total points and ranking results.


The Committee recommends the Board approve ranking and recommend award of the Agreement to the top ranked Proposer, Florida Turnpike Services, LLC.

There being no further business to come before the Committee, the meeting was adjourned at 10:36 A.M. These minutes are considered to be the official minutes of the interview, opening of the Price Proposals and final evaluation by the Evaluation Committee at its meeting held Monday, July 1, 2013.

Submitted by:

  
\_\_\_\_\_  
Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:

  
\_\_\_\_\_  
Corey Quinn, Director of Expressway Operations

Disclosure Form for Evaluation Committee Members

For this purpose, the term "relative" includes the following: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister or any person having the same legal residence as the employee.

The term "principal" means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

The term "employed by" includes any receipt of compensation for services.

"May submit a proposal," means planning to submit, or considering submission. If you don't know, ask.

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

- |   | Yes                      | No                                  |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child or anyone living in your household currently Employed by any entity that may submit a proposal?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, or any relative, an officer, director, principal, or project team participant of, any entity that may submit a proposal?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Do you, or does any relative, own more than 5% of any entity that may submit a proposal?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Within the preceding 12 months have you, your spouse, child or anyone living in your household been offered employment or future employment or, had any discussion involving future employment with any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Within the preceding 12 months, have you, your spouse, child or anyone living in your household accepted a gift valued at over \$100 from any entity, or a principal of any entity that may submit a proposal?                             | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Could the award of this contract result in any pecuniary gain to you, any relative, any business associate, or any entity that has employed or retained you within the past 12 months?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Do you know of any reason that would impact your impartiality with respect to this solicitation?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below

Additional comments \_\_\_\_\_

\_\_\_\_\_

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Executive Director after a review of all relevant facts.

I, Eric A. Gordin, hereby certify that I have read and understand the Orlando-Orange County Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Name)

Eric A. Gordin

(Signature)

Disclosure Form for Evaluation Committee Members

For this purpose, the term "relative" includes the following: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister or any person having the same legal residence as the employee.

The term "principal" means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

The term "employed by" includes any receipt of compensation for services.

"May submit a proposal," means planning to submit, or considering submission. If you don't know, ask.

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

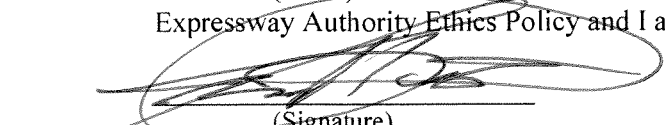
- |   | Yes                      | No                                  |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child or anyone living in your household currently Employed by any entity that may submit a proposal?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, or any relative, an officer, director, principal, or project team participant of, any entity that may submit a proposal?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Do you, or does any relative, own more than 5% of any entity that may submit a proposal?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Within the preceding 12 months have you, your spouse, child or anyone living in your household been offered employment or future employment or, had any discussion involving future employment with any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Within the preceding 12 months, have you, your spouse, child or anyone living in your household accepted a gift valued at over \$100 from any entity, or a principal of any entity that may submit a proposal?                             | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Could the award of this contract result in any pecuniary gain to you, any relative, any business associate, or any entity that has employed or retained you within the past 12 months?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Do you know of any reason that would impact your impartiality with respect to this solicitation?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below

Additional comments \_\_\_\_\_

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Executive Director after a review of all relevant facts.

I, Iranetta J. Dennis, hereby certify that I have read and understand the Orlando-Orange County Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

  
(Signature)

| COMPANY NAME | REPRESENTATIVE  | CONTACT #    | FAX #        | EMAIL ADDRESS              |
|--------------|-----------------|--------------|--------------|----------------------------|
| FTS          | HERBIE BUSH     | 321-229-5208 | 407-347-5326 | HLBUSH@FLTPKSERVICES.COM   |
| FTS          | TOM DENBY       | 352-258-1587 | 407-347-5326 | TODENBY@FLTPKSERVICES.COM  |
| FTS          | RICHARD WHEELER | 954-914-3277 | 954-984-0743 | RWHEELER@FLTPKSERVICES.COM |
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**ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY**  
**TECHNICAL AND PRICE PROPOSAL INDIVIDUAL SCORING**

**Road Ranger Safety Service Patrol, RFP-000964**

| Florida Turnpike Services LLC                            | Corey Quinn | I Dennis  | Eric Gordin | D. Budnovich |
|--|-------------|-----------|-------------|--------------|
| Understanding and Approach (25 points max.)              | 22          | 24        | 23          | 20           |
| Experience of Firm and Ability of Staff (25 points max.) | 23          | 25        | 24          | 22           |
| Organization and Management (20 points max.)             | 18          | 20        | 19          | 20           |
| Interview (20 points max.)                               | 16          | 18        | 18          | 16           |
| <b>Total (Not to exceed 90)</b>                          | <b>79</b>   | <b>87</b> | <b>84</b>   | <b>78</b>    |

| In-A-Flash Towing, Inc.                                  | Corey Quinn | I Dennis  | Eric Gordin | D. Budnovich |
|--|-------------|-----------|-------------|--------------|
| Understanding and Approach (25 points max.)              | 20          | 25        | 21          | 18           |
| Experience of Firm and Ability of Staff (25 points max.) | 19          | 15        | 17          | 19           |
| Organization and Management (20 points max.)             | 16          | 20        | 16          | 18           |
| Interview (20 points max.)                               | 18          | 19        | 18          | 18           |
| <b>Total (Not to exceed 90)</b>                          | <b>73</b>   | <b>79</b> | <b>72</b>   | <b>73</b>    |

Committee Members: \_\_\_\_\_ Monday, July 01, 2013  
 \_\_\_\_\_ Monday, July 01, 2013  
 \_\_\_\_\_ Monday, July 01, 2013  
 \_\_\_\_\_ Monday, July 01, 2013

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY  
 TECHNICAL AND PRICE PROPOSAL SCORING SUMMARY  
 Road Ranger Safety Service Patrol, RFP-000964

| EVALUATOR                     | Florida Turnpike Services LLC |             | In-A-Flash Towing, Inc. |              | TECHNICAL    | PRICE         | TECHNICAL | PRICE | TECHNICAL | PRICE | TECHNICAL | PRICE |
|-------------------------------|-------------------------------|-------------|-------------------------|--------------|--------------|---------------|-----------|-------|-----------|-------|-----------|-------|
|                               | TECHNICAL                     | PRICE       | TECHNICAL               | PRICE        |              |               |           |       |           |       |           |       |
| Corey Quinn                   | 79                            |             | 73                      |              |              |               |           |       |           |       |           |       |
| Iranetta Dennis               | 87                            |             | 79                      |              |              |               |           |       |           |       |           |       |
| Eric Gordin                   | 84                            |             | 72                      |              |              |               |           |       |           |       |           |       |
| Don Budnovich                 | 78                            |             | 73                      |              |              |               |           |       |           |       |           |       |
| TOTAL                         | 328                           |             | 297                     |              |              |               |           |       |           |       |           |       |
| AVG. TECH. POINTS             | 82.00                         |             | 74.25                   |              |              |               |           |       |           |       |           |       |
| PRICE PROPOSAL SUMMARY        |                               |             |                         |              |              |               |           |       |           |       |           |       |
| PROPOSER                      | PROPOSAL AMOUNT               | POINT VALUE | TECHNICAL POINTS        | PRICE POINTS | TOTAL POINTS | FINAL RANKING |           |       |           |       |           |       |
| Florida Turnpike Services LLC | \$7,572,000.00                | 8.88        | 82.00                   | 8.88         | 90.88        |               |           |       |           |       |           |       |
| In-A-Flash Towing, Inc.       | \$6,722,000.00                | 10.00       | 74.25                   | 10.00        | 84.25        |               |           |       |           |       |           |       |
|                               |                               |             |                         |              |              |               |           |       |           |       |           |       |
|                               |                               |             |                         |              |              |               |           |       |           |       |           |       |

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 Monday, July 01, 2013  
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