NOTICE OF REQUEST FOR PROPOSALS
ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY
ROAD RANGER SAFETY SERVICE PATROL
CONTRACT NO. 000964

The Orlando-Orange County Expressway Authority requests written Technical and Price Proposals from qualified companies to provide the services described in this notice and in the Scope of Services for the Project. Consideration will be given to only those Proposers who are qualified to perform the work as determined by the Authority. Proposal documents are available for download at the Authority’s web site located at [www.oocea.com/DoingBusinessWithUs/Procurement/ProcurementAccountLogineProcurementRegistrati.aspx](http://www.oocea.com/DoingBusinessWithUs/Procurement/ProcurementAccountLogineProcurementRegistrati.aspx). Proposer registration is required to access and download documents. Instructions for registration are provided on the website.

DESCRIPTION OF SERVICES: Services shall be as detailed in the Scope of Services and may include, but are not necessarily limited to, providing safety service patrol vehicles, qualified operators and a variety of motorist services and related activities during patrol of the Authority’s Expressway System and portions of the Florida Turnpike Enterprise system.

QUALIFICATION REQUIREMENTS: Proposer shall have a minimum of five (5) years’ specific experience in providing the type of services described in the Scope of Services.

Proposers that are corporations must be registered to do business in Florida. The Authority will evaluate and determine the relative ability of each Proposer to perform the required services based upon the information provided by the Proposer in response to the RFP.

NON-SOLICITATION PROVISION: From the first date of publication of this Notice, no person may contact any Authority Member, Officer, Employee, or any selection committee member, with respect to this Notice or the services to be provided, except as related to the submittal requirements detailed in the RFP. Reference is made to the lobbying guidelines of the Authority for further information regarding this Non-Solicitation Provision.

CODE OF ETHICS: All contractors selected to work with the Authority are required to comply with the Authority’s Code of Ethics, a copy of which is available on the Authority’s web site at [www.oocea.com](http://www.oocea.com).

SUBMITTAL DUE DATE: Submittals will be received by the Authority until 1:30 p.m., Orlando local time, on June 6, 2013. Submittals delivered or received after that time and date will be disqualified.
SCOPE OF SERVICES MEETING: The Authority will convene a Scope of Services meeting for interested firms on May 15, 2013. The meeting will begin at 10:00 a.m., Orlando local time, in the Authority’s office at 4974 ORL Tower Road, Orlando, Florida 32807. Although attendance at the meeting is not mandatory it is highly recommended. The purpose of the meeting will be to discuss requirements of the project in an open forum.

EQUAL OPPORTUNITY STATEMENT: The Orlando-Orange County Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color, sex, national origin, age, religion and disability. The Authority hereby notifies all Proposers and individuals that it requires and encourages equal employment opportunity for minority and women as employees in the workforce.

MINORITY/WOMEN/DISADVANTAGED BUSINESS ENTERPRISE: The Orlando-Orange County Expressway Authority hereby notifies all firms and individuals that it will require affirmative efforts be made to ensure participation of local minority and women business enterprises on contracts awarded by the Authority.

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY

Claude Miller
Director of Procurement