



ORLANDO - ORANGE COUNTY

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MEMORANDUM

TO: Authority Board Members
FROM: Claude Miller, Director of Procurement
DATE: March 12, 2013
RE: Approval of Final Ranking and Authorization for Fee Negotiations for Design Consultant Services for Systemwide Data Collection Sensor Upgrade Contract No. 000921

In accordance with the approved Procurement Policy and Procedures Manual, the Procurement Department advertised for Letters of Interest (LOI) on December 21, 2012, for design consultant services for Systemwide Data Collection Sensor Upgrade. Responses were received from two firms by the January 17, 2013, deadline. Those firms were Metric Engineering, Inc., and URS Corporation Southern.

As required by the Procurement Procedures Manual when less than three responses are received, the Deputy Executive Director for Engineering, Operations, Construction and Maintenance, and the Director of Procurement met on January 17 to discuss the options available under those circumstances. They determined that sufficient evidence did not exist to support a conclusion that the prequalification requirements or other factors had inadvertently limited the pool of consultants who might have otherwise submitted a response and that the project should be re-advertised. On that basis, they agreed to open the responses and follow the evaluation and scoring process as provided for in the Procedures Manual.

The LOIs were distributed to the Evaluation Committee members who voted to shortlist both firms. The firms submitted Technical Proposals on February 28, 2013, for review and scoring by the Technical Review Committee. As part of the scoring process, the Technical Review Committee heard oral presentations from the firms on March 8, 2013. After the oral presentations were completed, the Committee convened and prepared its final ranking. The result of that process was as follows:

Table with 2 columns: Ranking and Consultant Firm. Row 1: 1, URS Corporation Southern. Row 2: 2, Metric Engineering, Inc.

Board approval of the final ranking and authorization to enter into fee negotiations with URS Corporation Southern is requested. Once fee negotiations are completed, Board approval of the fee amount and award of a contract will be requested.

cc: Max Crumit, Executive Director
Joe Berenis, Deputy Executive Director, Engineering, Operations, Maintenance & Construction
Laura Kelley, Deputy Executive Director, Administration
Corey Quinn, Director of Expressway Operations
Contract File
Consent Agenda 3/13