LOI-000921 Committee Meeting March 8, 2013 Minutes

Technical Review Committee for Design Consultant Services; LOI-000921, held a duly noticed meeting on Friday, March 8, 2013, commencing at 8:58 a.m. in the Pelican Conference Room at the OOCEA Administrative Bldg, Orlando, Florida.

Committee Members Present:
Joe Berenis, Deputy Executive Director Engineering and Operations
Glenn Pressimone, Director of Engineering
Corey Quinn, Director of Expressway Operations

Other Attendees:
Robert Johnson, Manager of Procurement

Presentations:
Robert Johnson commenced each presentation with a brief overview of the process and explained that the presentations were closed to the public and being recorded in accordance with Florida statutory requirements.

Metric Engineering Inc. Presentation 9:00 a.m. to 9:30 a.m.
Metric Engineering Inc. Question and Answer Period 9:30 a.m. to 9:38 a.m.

URS Corp. Southern Presentation 9:54 a.m. to 10:22 a.m.
URS Corp. Southern Question and Answer Period 10:22 a.m. to 10:37 a.m.

Evaluation Portion

The committee members individually scored the proposers and submitted them to Robert for tallying. Robert Johnson tallied the score sheets utilizing the rankings assigned by each committee member based on the raw scores each proposer received. Below are the results:

<table>
<thead>
<tr>
<th>Proposer</th>
<th>Points</th>
<th>Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metric Engineering Inc.</td>
<td>6</td>
<td>2</td>
</tr>
<tr>
<td>URS Corp. Southern</td>
<td>3</td>
<td>1</td>
</tr>
</tbody>
</table>

Committee recommends OOCEA Board approve ranking and authorize staff to enter into negotiations with the top ranked firm, URS Corp. Southern.

There being no other business to come before the Committee; the meeting was adjourned at 10:46 A.M.

These minutes are considered to be the official minutes of the Presentations & Evaluations held Friday, March 8, 2013.

Submitted by: [Signature]
Robert Johnson

On behalf of the committee these minutes have been review and approved by

Approved by: [Signature]
Corey Quinn, P.E.
Disclosure Form for Evaluation Committee Members

For this purpose, the term “relative” includes the following: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister or any person having the same legal residence as the employee.

The term “principal” means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

The term “employed by” includes any receipt of compensation for services.

“May submit a proposal,” means planning to submit, or considering submission. If you don’t know, ask.

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

1. Are you, your spouse, child or anyone living in your household currently employed by any entity that may submit a proposal?  
   □ Yes □ No

2. Are you, or any relative, an officer, director, principal, or project team participant of, any entity that may submit a proposal?  
   □ Yes □ No

3. Do you, or does any relative, own more than 5% of any entity that may submit a proposal?  
   □ Yes □ No

4. Within the preceding 12 months have you, your spouse, child or anyone living in your household been offered employment or future employment or, had any discussion involving future employment with any entity that may submit a proposal?  
   □ Yes □ No

5. Within the preceding 12 months, have you, your spouse, child or anyone living in your household accepted a gift valued at over $100 from any entity, or a principal of any entity that may submit a proposal?  
   □ Yes □ No

6. Could the award of this contract result in any pecuniary gain to you, any relative, any business associate, or any entity that has employed or retained you within the past 12 months?  
   □ Yes □ No

7. Do you know of any reason that would impact your impartiality with respect to this solicitation?  
   □ Yes □ No

If you answer yes to any of these questions, please explain below

Additional comments ____________________________________________________________

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Executive Director after a review of all relevant facts.

I, [Name], hereby certify that I have read and understand the Orlando-Orange County Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

[Signature]
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1. Are you, your spouse, child or anyone living in your household currently employed by any entity that may submit a proposal? Yes □ No □
2. Are you, or any relative, an officer, director, principal, or project team participant of, any entity that may submit a proposal? □ ☐
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5. Within the preceding 12 months, have you, your spouse, child or anyone living in your household accepted a gift valued at over $100 from any entity, or a principal of any entity that may submit a proposal? □ ☐
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Additional comments

______________________________
N/A

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______________________________
Glenn Pressmon

(Name)

Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

______________________________

(Signature)
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1. Are you, your spouse, child or anyone living in your household currently employed by any entity that may submit a proposal? □ Yes □ No
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3. Do you, or does any relative, own more than 5% of any entity that may submit a proposal? □ Yes □ No
4. Within the preceding 12 months have you, your spouse, child or anyone living in your household been offered employment or future employment or, had any discussion involving future employment with any entity that may submit a proposal? □ Yes □ No
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6. Could the award of this contract result in any pecuniary gain to you, any relative, any business associate, or any entity that has employed or retained you within the past 12 months? □ Yes □ No
7. Do you know of any reason that would impact your impartiality with respect to this solicitation? □ Yes □ No

If you answer yes to any of these questions, please explain below

Additional comments

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<thead>
<tr>
<th>EMAIL ADDRESS</th>
<th>#</th>
<th>CONTACT #</th>
<th>REPRESENTATIVE</th>
<th>COMPANY NAME</th>
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Time: 9:00 am - 9:45 am  
Date: March 8, 2013

Contract #000921  
Project 599-520  
Project Title: Design Consultant Services for Systemwide Data Collection Sensor Upgrade

Oral Presentation - Metric Engineering, Inc.
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**Evaluation Committee Members:**

- URS Corporation Southern
- Metric Engineering, Inc.

**Consultant:**

- Corey Quinn
- Gina P.
- Joe B.

**Design Consultant Services for Systemwide Data Collection Sensor Upgrade Project 599-520, Contract No. 000921**

**Technical Proposals and Presentations Final Ranking**

**Orlando-Orange County Expressway Authority**
<table>
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**TOTAL**

- Presentations (MAX 30)
- Understanding Approach (MAX 70)

**Consultant**

Urs Corp. South

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Design Consultant Services Systemwide Data Collection Sensor Upgrade, Project No. 2009-520, Contract No. 009-921

Technical Proposal and Presentation Scoring Summary

Orlando-Orange County Expressway Authority
<table>
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<th>Consultant</th>
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<th>Understanding Approach (Max 70)</th>
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<td>URS Corp. South</td>
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<td>68</td>
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ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY
TECHNICAL PROPOSAL AND PRESENTATION SCORING SUMMARY
DESIGN CONSULTANT SERVICES SYSTEMWIDE DATA COLLECTION SENSOR UPGRADE, PROJECT 599-520, CONTRACT NO. 000921
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<tr>
<td>Metric Engineering</td>
<td>URS Corp. South</td>
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<tr>
<td>Consultant</td>
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</tr>
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</table>

**Technical Proposal and Presentation Scoring Summary**

**Design Consultant Services Systemwide Data Collection Senser Upgrade, Project 599-620, Contract No. 000921**