

**ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY
NOTICE OF REQUEST FOR PROPOSALS FOR
SYSTEMWIDE ELECTRONIC FON DOCUMENTATION
PROJECT NO. 599-519, CONTRACT NO. 000920**

The Orlando-Orange County Expressway Authority (Authority) requires the services of a qualified firm to provide electronic FON documentation services as outlined below. Consideration will be given to only those respondents who are qualified to perform the work as determined by the Authority. Proposal documents are available for download at the Authority's web site located at www.ocea.com/DoingBusinessWithUs/Procurement/ProcurementAccountLogineProcurementRegistrati.aspx. Proposer registration is required to access and download documents. Instructions for registration are provided on the website.

DESCRIPTION OF SERVICES: Services shall be as detailed in the proposal documents and may include, but are not limited to: providing a full turnkey software package that consists of the data collection, verification, and fiber optic network management software database population for the Authority's fiber optic network for all of the Authority's fiber optic network infrastructure including but not limited to fiber optic cable, conduits, pull boxes, splice vaults, splice enclosures, rack details, and building entries.

QUALIFICATION REQUIREMENTS: Proposer shall be prequalified with the Florida Department of Transportation under Administrative Rule 14-22, Florida Administrative Code, in Intelligent Transportation Systems. A copy of the Bidder's current Certificate of Qualification in the specified class of work shall be submitted with the Technical Proposal. Failure to submit the certificates may result in rejection of the proposal. Proposer shall use prequalified subcontractors for all classes of work for which the Proposer is not prequalified exceeding \$250,000 in value.

Firms must demonstrate they have the ability to provide the services necessary throughout the duration of the contract and are willing to meet the requirements of the Authority as stated in the Scope of Services.

The Authority will evaluate and determine the relative ability of each firm to perform the required services based upon the information provided by the firm in response to the RFP.

NON-SOLICITATION PROVISION: From the first date of publication of this Notice, no person may contact any Authority Member, Officer, Employee, or any selection committee member, with respect to this Notice or the services to be provided. Questions related to the submittal requirements shall be directed to the Procurement Department. Reference is made to the lobbying guidelines of the Authority for further information regarding this Non-Solicitation Provision.

SCOPE OF SERVICES / SITE VISIT MEETING: The Authority will convene a Scope of Services meeting for interested firms on February 27 2013. The meeting will begin at 10:00 a.m., Orlando local time, at the Authority's Headquarters office located at 4974 ORL Tower

Road, Orlando, Florida 32807. The purpose of the meeting will be to discuss requirements of the project in an open forum. Immediately following the Scope of Services meeting a mandatory site visit will be held. Attendance at both the meeting and site visit is mandatory in order to submit a proposal for the project.

SUBMITTAL DUE DATE: Submittals will be received by the Authority until 1:30 p.m. Orlando local time, on March 19, 2013. Submittals delivered or received after that time and date will be disqualified.

CODE OF ETHICS: All contractors selected to work with the Authority are required to comply with the Authority's Code of Ethics, a copy of which is available on the Authority's web site at www.ocea.com.

EQUAL OPPORTUNITY STATEMENT: The Orlando-Orange County Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color, sex, national origin, age, religion and disability. The Authority hereby notifies all firms and individuals that it requires and encourages equal employment opportunity for minority and women as employees in the workforce.

MINORITY/WOMEN/DISADVANTAGED BUSINESS ENTERPRISE

PARTICIPATION: The Orlando-Orange County Expressway Authority hereby notifies all firms and individuals that it will require affirmative efforts be made to ensure participation of local minority and women business enterprises on contracts awarded by the Authority.

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY

Claude Miller
Director of Procurement