

Bids Review and Award Committee Meeting August 26, 2020 Minutes

Bids Review and Award Committee for **DMS Replacement Project - Project No. 599-545, Contract 001704**, held a duly noticed meeting on Wednesday, August 26, 2020, commencing at 3:30 p.m. via MS Teams. The meeting was publicly noticed in accordance with Florida Statutes.

Committee Members Present:

Ben Dreiling, CFX Director of Construction
Bryan Homayouni, CFX Manager of Expressway Operations
Glenn Pressimone, CFX Chief of Infrastructure

Other Attendees:

Aneth Williams, CFX Director of Procurement
Jack Burch, CFX Resident Engineer/Project Manager
Jared Knight, VHB - Engineer of Record
Rafael Casaus Acevedo, SICE, Inc.
Bob Hernandez, SICE, Inc.

Discussion and Motions:

Aneth introduced herself and stated that this was the Bids Review and Awards Committee Meeting for CFX Project. No. 599-545, DMS Replacement Project. She named the Committee members and other attendees including Mr. Rafael Cassaus Acevedo and Bob Hernandez with SICE, Inc.

Aneth announced that this was a public meeting and a notice was posted. Aneth then collected the disclosure forms from the committee members. She explained that the meeting had been called to discuss the unbalanced bid item on the price sheet in SICE, Inc.'s bid that was identified by the Engineer of Record. In accordance with CFX's Procurement Procedures Manual, the tolerance threshold for total bid amounts that are above the overall Engineer's Estimate is 15% and an "unbalanced" item is one that is at least 50% above or below the unit price shown in the Engineer's Estimate for a major item of work.

SICE, Inc.'s unbalanced item from the price list being discussed is showed in the chart below:

ITEM	UNIT	UNIT PRICE	SICE, INC.	DIFFERENCE	SICE/ENG. EST. DELTA %
639-5-2	1	\$60,000.00	\$150,635.65	\$90,635.65	151%

Aneth stated that at the conclusion of the meeting, the Committee would vote to: i) recommend award of the contract to SICE, Inc. ; ii) recommend that the SICE, Inc. bid be rejected and the project re-bid.

Each Committee member had been previously provided with a review package that included information from SICE, Inc. as to how its unit price was determined.

Aneth asked Mr. Acevedo to comment on the information provided by SICE Inc. Mr. Acevedo went over how he calculated his cost based on his written response provided to CFX (on August 21, 2020) outlining his method. Mr. Knight stated that the prices were at the higher end of the estimate spectrum but felt comfortable with SICE's explanation and pricing.

Aneth then asked each of the Committee members to present their questions or concerns following Mr. Acevedo explanation. Each of the committee members was given the opportunity to express their concerns. Comments were made by Bryan, Ben and Glenn.

The Committee members unanimously agreed that based on the information provided and SICE, Inc.'s explanation, the price difference was acceptable and explainable and that a recommendation of award should be made.

There being no other business to come before the Committee, the meeting was adjourned at 3:55 p.m.

Submitted by: *Aneth Williams*
Aneth Williams

Approved by: *Bryan*
Bryan Homayouni, Manager of Traffic Operations