

**CENTRAL FLORIDA EXPRESSWAY AUTHORITY  
NOTICE OF REQUEST FOR PROPOSALS TO PROVIDE  
LANDSCAPE MAINTENANCE SERVICES – S.R. 408, S.R. 417 AND CFX HQ  
CONTRACT NO. 001411**

The Central Florida Expressway Authority (CFX) requests written Technical and Price Proposals from qualified companies to provide the services described in this notice and in the Scope of Services for the Project. Consideration will be given to only those respondents who are qualified to perform the work as determined by CFX. Proposal documents are available for download at the CFX web site located at <https://apps.cfxway.com/Procurement/Account/Login?ReturnUrl=%2fProcurement>. Proposer registration is required to access and download documents. Instructions for registration are provided on the website.

CFX has determined that the use of the request for proposals process is in its best interest for this solicitation and that the selection of a contractor based solely on the lowest price (invitation to bid process) is not practicable. The RFP process provides the opportunity for CFX to review and evaluate information that CFX feels is important and necessary to ensure that the selected proposer has the requisite qualifications, experience, and understanding of the project objectives from both a corporate and staffing standpoint to protect the health, safety and welfare of motorists. Review and evaluation of these criteria is not available using the invitation to bid process.

**DESCRIPTION:** Provide landscape maintenance services on S.R. 408, S.R. 417 and the CFX's Headquarters Building (Administration and Operations Center) including turf maintenance, mowing, fertilizer application, insect/disease control, aquatic weed control, tree pruning, tree removal, watering, edging, mulching, irrigation system maintenance, site clean-up and litter removal at toll facilities and other median and right of way locations, and landscape maintenance at the Headquarters Building.

**QUALIFICATION REQUIREMENTS:** The Proposer shall have a minimum of five (5) years of continuous experience in roadway landscape maintenance in a size comparable to this project including all activities as described in the Scope of Services. The Proposer shall be certified by the Florida Nursery, Growers and Landscape Association (FNGLA) as a Landscape Contractor. The certified individual shall be a fulltime employee on the Proposer's payroll at the time of proposal submittal. Additional qualifications and experience are included in the Proposal Submittal Requirements.

Proposers that are corporations must be registered to do business in Florida prior to the submittal of the Proposal. CFX will evaluate and determine the relative ability of each Proposer to perform the required services based upon the information provided by the Proposer in response to the RFP.

**DISADVANTAGED/MINORITY/WOMEN/BUSINESS ENTERPRISE PARTICIPATION:** The Central Florida Expressway Authority hereby notifies all firms and individuals that it will require affirmative efforts be made to ensure participation of local minority and women business enterprises on contracts awarded by CFX.

**CODE OF ETHICS:** All firms selected to work with CFX are required to comply with the CFX Code of Ethics, a copy of which is available on the CFX web site at [www.cfxway.com](http://www.cfxway.com).

**SCOPE OF SERVICES MEETING:** CFX will convene a Scope of Services meeting for interested firms on July 09, 2018. The meeting will begin at 10:00 a.m., Orlando local time, in CFX's office at 4974 ORL Tower Road, Orlando, Florida 32807. Although attendance at the meeting is not mandatory it is highly recommended. The purpose of the meeting will be to discuss requirements of the project in an open forum.

**PROPOSAL DUE DATE:** Proposals will be received by CFX until 1:30 p.m. Orlando local time, on July 26, 2018, as shown on the time/date stamp clock at the receptionist's desk in the lobby. The clock will serve as the official instrument to determine when a proposal is received. A submittal that is clocked in after the date/time specified will be rejected and not accepted. Rejection of a submittal under those circumstances shall not be the basis of a protest pursuant to the CFX Procedure for Resolution of Protests.

**EQUAL OPPORTUNITY STATEMENT:** The Central Florida Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color, sex, national origin, age, religion and disability. CFX hereby notifies all Proposers and individuals that it requires and encourages equal employment opportunity for minority and women as employees in the workforce.

**NON-SOLICITATION PROVISION:** From the first date of publication of this Notice, no person may contact any CFX Member, Officer, Employee, or any evaluation committee member, with respect to this Notice or the services to be provided, except as related to the submittal requirements detailed in the RFP. Reference is made to the lobbying guidelines of CFX for further information regarding this Non-Solicitation Provision.

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Aneth O. Williams  
Director of Procurement