Evaluation Committee for design Consultant Services for SR 417 Widening from Landstar Boulevard to Boggy Creek Road; LOI-001387, held a duly noticed meeting on Monday, March 19, 2018, commencing at 11:00 a.m. in the Sandpiper Conference Room at the CFX Administrative Bldg., Orlando, Florida.

Committee Members Present:
Iranetta Dennis, Director of Supplier Diversity
Jack Burch, Resident Engineer
Will Hawthorne, Manager of Engineering
Julie Naditz, Orange County

Other Attendees:
Aneth Williams, Director of Procurement

Discussion and Motions:
Aneth explained that today’s meeting was to evaluate and shortlist the top firms and commenced the meeting collecting the Evaluation Committee Member Disclosure forms that the committee members reviewed and executed.

General discussion ensued about the project and the LOI submittals. Committee members then tallied up the individual evaluation sheets and passed them in for incorporation onto the LOI shortlist summary sheet. Evaluation Criteria forms were collected and the ranking scores from all committee members were tallied with the following results:

<table>
<thead>
<tr>
<th>Firms</th>
<th>Score</th>
<th>Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horizon Engineering Group, Inc.</td>
<td>10</td>
<td>1</td>
</tr>
<tr>
<td>Atkins</td>
<td>13</td>
<td>2</td>
</tr>
<tr>
<td>Kelly, Collings &amp; Gentry</td>
<td>13</td>
<td>2</td>
</tr>
<tr>
<td>Inwood Consulting Engineers</td>
<td>15</td>
<td>4</td>
</tr>
<tr>
<td>Moffatt &amp; Nichol</td>
<td>15</td>
<td>4</td>
</tr>
<tr>
<td>Tetra Tech</td>
<td>23</td>
<td>6</td>
</tr>
<tr>
<td>HDR</td>
<td>24</td>
<td>7</td>
</tr>
<tr>
<td>WSP USA, Inc.</td>
<td>28</td>
<td>8</td>
</tr>
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</table>

It was the consensus of the committee that the top three (3) respondents be invited to submit technical proposals and participate in presentations.

There being no further business to come before the Committee, the meeting was adjourned at 11:37 a.m. These minutes are the official minutes of the Evaluation Committee meeting held Monday, March 19, 2018, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by: Aneth Williams, Director of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:

Will Hawthorne, Manager of Engineering
# Evaluation Committee Member Final Summary Ranking

**Design Consultant Services for SR 417 Widening From Landstar Boulevard to Boggy Creek Road**

**Project No. 417-149; Contract No. 001387**

<table>
<thead>
<tr>
<th>CONSULTANT</th>
<th>Will Hawthorne Score</th>
<th>Iranetta Dennis Score</th>
<th>Jack Burch Score</th>
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**Evaluators:**

- Julie Naditz
- Jack Burch
- Iranetta Dennis
- Will Hawthorne

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1. Real property.
2. The use of real property.
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5. A preferential rate or terms on a debt, loan, goods or services, which rate is below the customary rate and is not either a government rate available to all other similarly situated government employees or officials or a rate which is not available to similarly situated members of the public by virtue of occupation, affiliation, age, religion, sex or national origin.
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Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

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Additional comments

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Will Hawthorne, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)  

(Date)
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(Signature)

3/19/18
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<td>4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2))</td>
<td>☐</td>
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</tr>
<tr>
<td>7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4))</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, the Authority, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), &amp; (15), Florida Statutes. (§ 112.313(7))</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§ 348.753(8); EC 6-3.011)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>10. Do you have a relative who is a registered lobbyist (§ 348.753(8); EC 6-3.012)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§ 348.753(8); EC 6-3.013)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>12. Do you know of any reason that would impact your impartiality with respect to this solicitation?</td>
<td>☐</td>
<td>☑</td>
</tr>
</tbody>
</table>
If you answer yes to any of these questions, please explain below
Additional comments

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Jack Burch, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature) 3/19/18 (Date)
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7) a Fla. Stat.; EC 6-3.016)?
   - Yes □ No □

2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?
   - Yes □ No □

3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016)?
   - Yes □ No □

4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?  
   - Yes □ No □

5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?  
   - Yes □ No □

6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2))  
   - Yes □ No □

7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4))  
   - Yes □ No □

8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, the Authority, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7))  
   - Yes □ No □

9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)?  
   - Yes □ No □

10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)?  
    - Yes □ No □

11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)?  
    - Yes □ No □

12. Do you know of any reason that would impact your impartiality with respect to this solicitation?  
    - Yes □ No □
If you answer yes to any of these questions, please explain below
Additional comments: 

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, **Julie Naditz**, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature) _______________________________ Date: **3/9/18**