

INVITATION TO BID  
THE CENTRAL FLORIDA EXPRESSWAY AUTHORITY  
ORLANDO, FLORIDA

Sealed Bids for the work generally described below will be received on December 19, 2017, in the headquarters office of the Central Florida Expressway Authority, 4974 ORL Tower Road, Orlando, Florida 32807 until 1:30 p.m., Orlando local time, as shown on the time/date stamp clock at the receptionist's desk in the lobby. The clock will serve as the official instrument to determine when a bid is received. A submittal that is received after the date/time specified will be rejected. Rejection of a submittal under those circumstances shall not be the basis of a protest pursuant to the CFX Procedure for Resolution of Protests.

**CFX HQ 1<sup>ST</sup> AND 3<sup>RD</sup> FLOOR ALTERATIONS  
CONTRACT NO. 001295, PROJECT NO. 599-413**

The work consists of renovation of office space, purchase of furniture, modifications to electrical and mechanical systems on the first and third floors of the CFX headquarters building in Orange County, Florida. Schedule is critical for the project. Work will be accomplished outside of regular business hours and it is mandatory to maintain operations in this densely populated area of the building. The contractor will be required to coordinate closely with the CFX contractor installing data and communications cabling. The City of Orlando building permit application was submitted on June 12, 2017, in order to facilitate fast tracking the work.

The Contract time for this project will be 120 calendar days.

At the time of Bid submittal, Bidder as the "prime" contractor must be a licensed general contractor. A copy of the Bidder's current general contractor's license shall be submitted with the Bid. Failure to submit the license may result in rejection of the Bid. Bidder shall use licensed subcontractors for all applicable classes of work.

Bidder shall comply with the applicable provisions of the Fair Labor Standards Act.

The Central Florida Expressway Authority, in accordance with the Provisions of Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e *et seq.*, the Florida Civil Rights Act of 1992, as amended, § 760.10 *et seq.*, Fla. Stat. (1996), and other federal and state discrimination statutes, prohibits discrimination on the basis of race, color, sex, age, national origin, religion, and disability or handicap. CFX notifies all Bidders and individuals it requires and encourages equal employment opportunity for minority and women as employees and subcontractors.

CFX notifies all Bidders it encourages small, minority and women owned businesses to have full opportunity to submit Bids in response to this invitation and Bidders will not be discriminated against on the basis of sex, race, color, national origin, religion or disability, or other protected status. CFX will require efforts be made to encourage participation of local minority and women business

enterprises on contracts considered for an award. Bidders requiring assistance or information with regard to DBE/MBE/WBE certification and utilization may contact the CFX Supplier Diversity Department at (407) 690-5000.

The D/M/WBE participation objective for this project is fifteen percent (15%). Only D/M/WBEs certified by one or more of the following agencies at the time the Bid is submitted may be counted toward the objective: Orange County, Florida; the City of Orlando, Florida; Florida Department of Transportation. Firms certified by the Florida Department of Transportation as a Disadvantaged Business Enterprise (DBE) will be accepted.

Bidders are advised that assistance in obtaining D/M/WBE contractors for Bid solicitations may be obtained from the following sources:

1. Florida Department of Transportation  
Equal Opportunity Office  
Phone 850/414-4747
2. Orange County M/WBE Department  
69 East Pine Street  
Orlando, Florida 32801  
Phone 407/836-7317
3. City of Orlando  
Minority Business Enterprises  
City Hall, Seventh Floor  
400 South Orange Avenue  
Orlando, Florida 32801  
Phone 407/246-2623

The CFX Executive Director may grant a partial or complete waiver of the D/M/WBE objectives for any contract due to consideration of property, public safety, and health, including financial impact to CFX.

From the first date of publication of this invitation, no person may contact any CFX Board Member, Officer or Employee with respect to this invitation or the services to be provided. Reference is made to the lobbying guidelines of CFX for further information regarding this Non-Solicitation Provision.

All work shall be done in accordance with the Bidding Documents of the Central Florida Expressway Authority.

It is CFX's intent to award the project to the lowest responsive and responsible Bidder. CFX specifically reserves the right to take a Bidder's past performance with the CFX (and others) into consideration in determining whether the Bidder and Bid are responsive, responsible and qualified and most advantageous to CFX.

By submitting its Bid, the Bidder is signifying its awareness and understanding that the Bid process will be subject in all respects to the provisions of applicable laws, rules and regulations and the policies of CFX (as they may be amended or modified from time to time).

Pursuant to Florida Statutes, Section 119.07(1), upon the earlier to occur of (i) CFX's Notice of Award of the contract, or (ii) thirty days after Bid opening, all Bids submitted pursuant to this Invitation to Bid (including all components thereof and all other materials submitted in connection therewith) shall become public records. Thereafter (with very limited exceptions) all Bids, proposals, documents, letters, software and other materials submitted to CFX by on behalf of any Bidder (including material that a Bidder may consider confidential or proprietary) may be inspected, examined and copied by any person desiring to do so in accordance with Florida Statutes, Chapter 119. It is not necessary for any person to obtain the consent of CFX, or the Bidder, to exercise its right under Chapter 119.

Any person who is adversely affected by: (i) bid specifications, (ii) a notice of an intent to award or CFX action making the selection at a public meeting of the CFX Board, or (iii) an outcome of Pre-Award meeting and who wants to protest the requirements, specifications, project plans or other materials, the intent to award decision, an outcome of a Pre-Award meeting, or selection decision must comply with the proper procedures in the Central Florida Expressway Authority's Policy for Resolution of Protests, Policy: PROC 3.1, which is available for review upon request at the CFX Office, 4974 ORL Tower Road, Orlando, Florida. Failure to comply with Policy: PROC 3.1 shall constitute a waiver of any protest proceedings. A protest bond in the amount of \$5,000.00 will be required to protest the Bid package or Bid solicitation. A protest bond in the amount of \$5,000.00, or 1% of the lowest bid submitted, whichever is greater, will be required to protest a Notice of Intent to Award, or the CFX Board's selection determination. No protest bond is required to protest an outcome of a Pre-Award meeting

The Bidding Documents for this Project consist of the specifications and the construction plans set which may be downloaded from Doing Business With Us at <https://apps.cfxway.com/Procurement/Account/Login?ReturnUrl=%2fProcurement> commencing November 15, 2017. Registration is required in order to download.

A mandatory pre-bid meeting / site visit will be held on November 29, 2017, beginning at 10:30 a.m., in the CFX office at the address shown above. The purpose of the mandatory meeting will be to discuss requirements of the project in an open forum. Attendance at the pre-bid meeting / site visit is mandatory in order to bid on the project.

Each Bid must be submitted in a separate sealed envelope with the name of the Bidder, Bidder's address, and the project number written on the outside. For information and question submission concerning this project during the Bidding process, email:

[constructionproject599-413@cfxway.com](mailto:constructionproject599-413@cfxway.com)

Proposals must be accompanied by a Proposal Guaranty or Cashier's Check, made payable to the Central Florida Expressway Authority, of not less than five percent (5%) of the total Bid. The Guaranty shall be forfeited as liquidated damages if the Proposal is accepted and the Successful Bidder fails to execute the Contract under the conditions of the Proposal and said guaranty will be returned to the Successful Bidder upon the delivery of a satisfactory Public Construction Bond.

All Bids shall remain open for acceptance by CFX for ninety (90) calendar days after the day of the Bid opening. The right is reserved by CFX to reject any or all Bids.

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

Aneth Williams  
Director of Procurement