

**TO:** All Planholders of Record  
**FROM:** Aneth O. Williams, Director of Procurement  
**DATE:** September 5, 2017  
**SUBJECT:** Public Information Services;  
RFP No. 001298; – Addendum No. 2

This Addendum forms a part of the Contract Documents and modifies the original bidding documents dated August 2017, as noted below. Acknowledge receipt of this Addendum in the space provided on the Proposal form. Failure to do so may subject the proposer to disqualification. This Addendum consists of 1 page and the following attachment: Revised Pricing Sheet (page D-4).

**CHANGES TO THE PRICE PROPOSAL**

1. **Delete** Exhibit D, Price Proposal, page D-4 and **insert** revised Exhibit D, Price Proposal, page D-4 attached to this addendum.

END OF ADDENDUM NO. 2

Pricing Sheet

Provide your firm's proposed fee schedule for the services to be provided for each component of part thereof. Pricing shall be based on an hourly rate for the positions as described in the Scope of Services. Please provide complete pricing for both Option 1 and Option 2. CFX reserves the right to select the option which best suites our interests for final contract execution. CFX reserves the right to accept any part or all of the Proposer's Fee Proposal and to negotiate any charges contained therein, unless otherwise qualified by the Proposer. CFX may negotiate a best and final fee offer from the selected firm(s) or individual(s).

OPTION 1				
Position/Classification	Raw Hourly Rate	Proposed Billed Rate	Estimated Hours	Total
50% Senior Public Information Officer	\$	\$	3120	\$
50% Public Information Officer	\$	\$	3120	\$
100% Public Information Officer	\$	\$	6240	\$
15% Administrative Specialist	\$	\$	936	\$
Graphic Services	\$	\$	500	\$
Allowable Expenses		# Of vehicles	Estimated Months	Total
Monthly rate for vehicle costs (amount not to exceed)	\$ /month		36	\$
<b>Allowance for Assignment Expenses for 36 months</b>			<b>N/A</b>	<b>\$300,00.00</b>
GRAND TOTAL				\$

OPTION 2				
Position/Classification	Raw Hourly Rate	Proposed Billed Rate	Estimated Hours	Total
100% Senior Public Information Officer	\$	\$	6240	\$
100% Public Information Officer	\$	\$	6240	\$
15% Administrative Specialist	\$	\$	936	\$
Graphic Services	\$	\$	500	\$
Allowable Expenses		# Of vehicles	Estimated Months	Total
Monthly rate for vehicle costs (amount not to exceed)	\$ /month		36	\$
<b>Allowance for Assignment Expenses for 36 months</b>			<b>N/A</b>	<b>\$300,00.00</b>
GRAND TOTAL				\$

Percentage for Operating Margin	%
Percentage for overhead based on the following formula: Overhead x direct salary = _____%	%

Contractor Name: \_\_\_\_\_