

LOI-001194 Project 408-128 Committee Meeting December 6, 2016 Minutes

Technical Review Committee for CEI Services for Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail; Contract No. 001194, Project 408-128, held a duly noticed meeting on Tuesday, December 6, 2016, commencing at 09:45 a.m. Pelican Conference Room (Room 107), at the CFX Administrative Bldg., Orlando, Florida.

Committee Members Present:

Ben Dreiling, Director of Construction
Joe Berenis, Chief of Infrastructure
Don Budnovich, CFX Resident Engineer

Other Attendees:

Robert Johnson, Manager of Procurement

Interviews:

Robert notified the technical committee that one of the three shortlisted firms, England – Thims & Miller, submitted a request to withdrawal from consideration due to being awarded the CEI Services for the S.R. 528 Bridge and Ramp Realignment Projects contract; Contract 001225. The request was approved by CFX. Committee Disclosure forms were collected.

Robert Johnson commenced each interview with a brief overview of the process and introduced the Technical Review Committee. Robert stated that this portion of the meeting is closed to the public and is being recorded in accordance with Florida Statute.

GAI Consultants	09:47 – 10:25 a.m.
RK&K, Inc.	10:37 – 11:12 a.m.

Evaluation Portion:

Robert stated the evaluation portion of the meeting is open to the public in accordance with Florida Statute. The committee members discussed the presentations.

Upon completion the committee members individually scored the proposers and submitted them to Robert for tallying, who tallied the score sheets utilizing the rankings assigned by each committee member based on the raw scores each Proposer received. Below are the results:

<u>FIRM</u>	<u>Points</u>	<u>Ranking</u>
GAI Consultants	05	02
RK&K, Inc.	04	01

Committee recommends CFX Board approve ranking and authorize negotiations in ranked order. The committee agreed that Ben Dreiling would review and approve the minutes on behalf of the committee.

They're being no other business to come before the Committee; the meeting was adjourned at 11:22 a.m. These minutes are considered to be the official minutes of the Technical Review Committee meeting held Tuesday, December 6, 2016, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:


Robert Johnson

Approved by:


Ben Dreiling, Director of Construction

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

EVALUATION COMMITTEE MEMBER FINAL SUMMARY RANKING

CEI Services for Resurfacing of S.R. 408 Widening From S.R. 417 to Alafay Trail

PROJECT NO. 408-128; CONTRACT NO. 001194

CONSULTANT	Joe Berenis Score	Ben Dreiling Score	Don Budnovich Score	TOTAL SCORE	RANKING
GAI Consultants	2	1	2	5	2
RK&K, Inc.	1	2	1	4	1

EVALUATION COMMITTEE MEMBERS:







December 6, 2016

December 6, 2016

December 6, 2016

Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, the Authority, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 12. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below
Additional comments _____

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Don Budnovich, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.


(Signature)

12/6/16
(Date)

Disclosure Form for Evaluation Committee Members

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	Yes	No
1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2))	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4))	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, the Authority, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7))	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. Do you know of any reason that would impact your impartiality with respect to this solicitation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you answer yes to any of these questions, please explain below
Additional comments _____

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, B. Dreiling, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.



(Signature)

11/6/16

(Date)

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| 1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 12. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below
Additional comments _____

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, J A Berenis, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

J A Berenis
(Signature)

11/30/16
(Date)

