

RFP-001145 Evaluation Committee Meeting (Project Scope) September 22, 2016 Minutes

The Evaluation Committee for **General Engineering Consultant Services; RFP-001145**, held a duly noticed meeting on Thursday, September 22, 2016, commencing at 9:05 a.m. in the Sandpiper Conference Room at the Central Florida Expressway Authority Administrative Building, Orlando, Florida.

Evaluation Committee Members Present:

Glenn Pressimone, P.E., CFX Director of Engineering Jim Stivender, P.E., Lake County Representative
Jean Jrejj, P.E., Seminole County Representative Jimmy Wells, P.E., Osceola County Representative
Robin Hammel, P.E., Orange County Representative

Evaluation Committee Members Absent:

Other Attendees:

Robert Johnson, CFX Manager of Procurement
Aneth Williams, CFX Director of Procurement
Laura Kelley, CFX Executive Director

Discussion and Motions:

Robert explained this meeting is where the Project Manager provides an overview of the project to the Committee(s) and answer any questions that the Committee members may have. Robert provided an overview of the solicitation, evaluation, and presentation process and explained that the CCNA process was being adhered to.

Laura Kelley thanked the members for agreeing to serve on the committee and stated that the solicitation was previously issued without receiving the appropriate response. The solicitation was revamped to encourage maximum consultant participation which is expected this time.

Glenn provided an overview of the project. Glenn explaining the services being requested as outlined in Attachment "A" of the RFP.

General discussion ensued about the process and the services to be provided. The committee agreed Firms would be limited to no more than seven (7) team members attending the presentations.

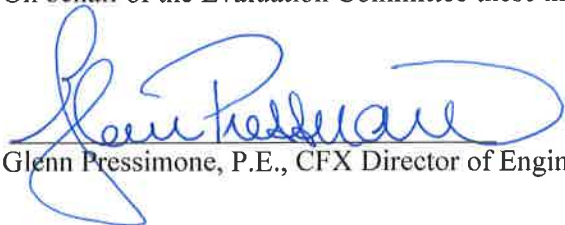
There being no further business to come before the Committee, the meeting was adjourned at 10:12 a.m. These minutes are considered to be the official minutes of the Evaluation Committee meeting held Thursday, September 22, 2016, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:



Robert Johnson, CFX Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:



Glenn Pressimone, P.E., CFX Director of Engineering