

LOI-001194 Committee Meeting September 21, 2016 Minutes

Evaluation Committee for **CEI Services for Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trails; Project No. 408-128, Contract No. 001194**, held a duly noticed meeting on Wednesday, September 21, 2016, commencing at 8:15 a.m. in the Sandpiper Conference Room at the CFX Administrative Bldg., Orlando, Florida.

Evaluation Committee Members Present:

Glenn Pressimone, P.E., Director of Engineering
Iranetta Dennis, Director of Supplier Diversity
Julie Naditz, P.E., Orange County Representative (Standing Member per Procurement Procedures Manual)

Other Attendees:

Robert Johnson, Manager of Procurement, CFX
Louis Bramblett, P.E., England-Thims & Miller, Inc.

Evaluation Committee Members Absent:

Will Hawthorne, P.E., Manager of Engineering

Discussion and Motions:

Robert explained that today's meeting was to evaluate and rank the firm and recommend award to the top firm successful in negotiations. Robert commenced the meeting collecting the Evaluation Committee Member Disclosure forms that the committee members reviewed and executed. Robert also notified the committee members that Will Hawthorne would be absent from today's meeting, but had submitted his non-disclosure form and scoring sheets earlier in the week.


Committee members were provided an opportunity to discuss the LOI submittals. Committee members then tallied up the individual evaluation sheets and passed them in for incorporation onto to the LOI final summary sheet. Evaluation Criteria forms were collected and the ranking scores from all committee members were tallied with the following results:

<u>Firms</u>	<u>Score</u>	<u>Ranking</u>
RK&K	08	01
GAI Consultants	10	02
England-Thims & Miller, Inc.	12	03
Carnahan, Proctor and Cross, Inc.	17	04
Volkert	17	04
CDM Smith	20	06
Ardmore	25	07
Cardno, Inc.	26	08

It was the consensus of the committee that the top 3 respondents be invited to submit technical proposals and participate in presentations.

Robert stated that the 90% plans that will be utilized for the constructability review will not be available until October 11, 2016. Robert stated he would discuss updating the schedule with the Director of Construction and then notify all firms both, shortlisted and non-shortlisted, of the results of today's meeting. Once the dates for future milestones are solidified, the shortlisted firms will be notified. Technical Packages will be made available to the shortlisted firms on or about October 11, 2016. The presentations will be in alphabetical order and that the presentations would be held on date to be determined.

There being no further business to come before the Committee, the meeting was adjourned at 08:33 a.m. These minutes are considered to be the official minutes of the Evaluation Committee meeting held Wednesday, September 21, 2016, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by: 
Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:


Glenn Pressimone, Director of Engineering

Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

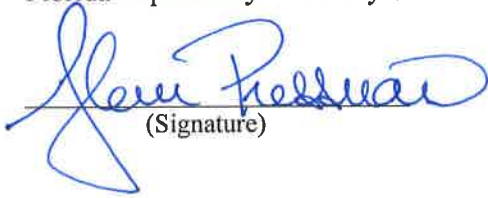
- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, the Authority, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 12. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below

Additional comments -NA-

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Glenn Pressimone, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.


(Signature)

9/21/2016
(Date)

Disclosure Form for Evaluation Committee Members

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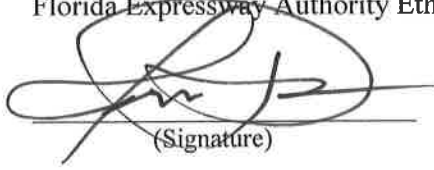
- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4)) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 12. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below

Additional comments _____

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, IRANETTA DENNIS, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.


(Signature)

9/12/16
(Date)

Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

- | | Yes | No |
|---|--------------------------|-------------------------------------|
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| 2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
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| 12. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below

Additional comments -N/A-

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Will Hawthorne, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.



(Signature)

9/14/16

(Date)

Disclosure Form for Evaluation Committee Members

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	Yes	No
1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. Do you know of any reason that would impact your impartiality with respect to this solicitation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you answer yes to any of these questions, please explain below

Additional comments _____

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Julie R. Naditz, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

Julie R. Naditz
(Signature)

9/20/14
(Date)

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST SHORTLIST RANKING

Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail

Project No. 408-128, Contract No. 001194

CONSULTANT	Glenn Pressimone Score	Iranetta Dennis Score	Will Hawthorne Score	Julie Naditz Score	TOTAL SCORE	RANKING
Ardmore	8	1	8	8	25	7
Cardno, Inc.	7	6	6	7	26	8
Carnahan, Proctor and Cross, Inc.	6	3	3	5	17	4
CDM Smith	5	7	4	4	20	6
England-Thims & Miller, Inc.	1	5	5	1	12	3
Gai Consultants	2	2	1	5	10	2
RK&K	2	2	1	3	8	1
Volkert	4	4	7	2	17	4

EVALUATION COMMITTEE MEMBERS:



Date: Wednesday, September 21, 2016




Date: Wednesday, September 21, 2016



Date: Wednesday, September 21, 2016

*

Date: Wednesday, September 21, 2016

* Will Hawthorne absent scores verified. 

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

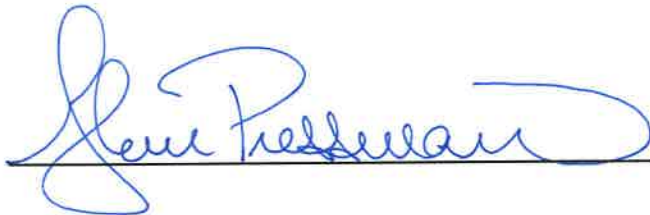
EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST FINAL RANKING

Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail

Project No. 408-128, Contract No. 001194

CONSULTANT	SCORE FROM EVALUATION FORM	RANKING
Ardmore	104	8
Cardno, Inc.	114	7
Carnahan, Proctor and Cross, Inc.	115	6
CDM Smith	122	5
England-Thims & Miller, Inc.	132	1
Gai Consultants	128	2
RK&K	128	2
Volkert	125	4

EVALUATION COMMITTEE MEMBER



Date: Wednesday, September 21, 2016

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST FINAL RANKING

Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail

Project No. 408-128, Contract No. 001194

CONSULTANT	SCORE FROM EVALUATION FORM	RANKING
Ardmore	111	1
Cardno, Inc.	97	6
Carnahan, Proctor and Cross, Inc.	105	3
CDM Smith	92	7
England-Thims & Miller, Inc.	99	5
Gai Consultants	109	2
RK&K	109	2
Volkert	101	4

EVALUATION COMMITTEE MEMBER



Date: Wednesday, September 21, 2016

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST FINAL RANKING

Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail

Project No. 408-128, Contract No. 001194

CONSULTANT	SCORE FROM EVALUATION FORM	RANKING
Ardmore	96	8
Cardno, Inc.	103	6
Carnahan, Proctor and Cross, Inc.	132	3
CDM Smith	125	4
England-Thims & Miller, Inc.	121	5
Gai Consultants	134	1
RK&K	134	1
Volkert	101	7

EVALUATION COMMITTEE MEMBER



Date: Wednesday, September 21, 2016
19, 2016

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

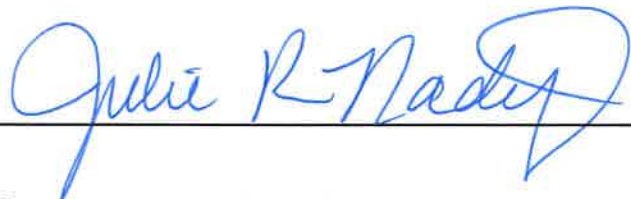
EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST FINAL RANKING

Resurfacing of S.R. 408 Widening from S.R. 417 to Alafaya Trail

Project No. 408-128, Contract No. 001194

CONSULTANT	SCORE FROM EVALUATION FORM	RANKING
Ardmore	84	8
Cardno, Inc.	91	7
Carnahan, Proctor and Cross, Inc.	95	5
CDM Smith	98	4
England-Thims & Miller, Inc.	111	1
Gai Consultants	95	5
RK&K	101	3
Volkert	107	2

EVALUATION COMMITTEE MEMBER



Date: Wednesday, September 21, 2016