

**NOTICE TO CONTRACTORS  
CENTRAL FLORIDA EXPRESSWAY AUTHORITY  
REQUEST FOR PROPOSALS FOR  
FACILITIES MAINTENANCE SERVICES  
S.R. 408, S.R. 417, S.R. 528, S.R. 429, S.R. 414 AND S.R. 551  
CONTRACT NO. 001150**

The Central Florida Expressway Authority (CFX) requires the services of a Contractor to provide all labor, materials, equipment and incidentals necessary to perform routine maintenance of, and administration and management services related to, the toll facilities along S.R. 408 (East-West Expressway), S.R. 417 (Central Florida GreeneWay), S.R. 528 (Beachline Expressway), S.R. 429 (Daniel Webster Western Expressway), S.R. 414 (John Land Apopka Expressway), S.R. 551 (Goldenrod Road Extension), the CFX Headquarters Building (4974 ORL Tower Road), the former CFX office (525 S. Magnolia Avenue), and the E-PASS Service Centers (Pinar Plaza, 762 South Goldenrod Road and in the Good Homes Shopping Center, 8919 West Colonial Drive) in Orange County, Florida. Proposal documents are available for download at the CFX web site located at <https://www.cfxway.com/Procurement/Account/Login?ReturnUrl=%2fProcurement>. Proposer registration is required to access and download documents. Instructions for registration are provided on the website.

**DESCRIPTION:** The selected contractor shall perform routine maintenance of CFX toll facilities and other facilities including, but not necessarily limited to, maintenance of electrical, mechanical and HVAC equipment as well as painting, carpentry and general building maintenance activities in accordance with the specifications, procedures and terms of the Contract, including the specific tasks and events set forth on the specifications. The selected contractor shall provide sufficient staff to support activities and program areas including, but not limited to, facilities maintenance.

**SUBMITTAL REQUIREMENTS:** Proposer shall have a minimum of 5 years of extensive experience in a full range of facilities maintenance activities. The experience shall be in maintenance of toll and other facilities operated and maintained by state departments of transportation.

Proposers that are corporations must be registered to do business in Florida, prior to the submittal of the Proposal. CFX will evaluate and determine the relative ability of each Proposer to perform the required services based upon the information provided by the Proposer in response to the RFP.

**SCOPE OF SERVICES MEETING AND SITE VISIT:** CFX will convene a Scope of Services meeting for interested firms on February 9, 2016. The meeting will begin at 10:00 a.m., Orlando local time, at the CFX Headquarters Building located at 4974 ORL Tower Road, Orlando, Florida 32807. The purpose of the meeting will be to discuss requirements of the project in an open forum. Although not mandatory, attendance at the meeting is highly recommended.

For those Proposers who are interested, a site visit, limited to one or two mainline plazas and a ramp plaza, will be conducted and escorted by CFX personnel immediately after the Scope of Services meeting. No questions will be allowed during the site visit. For security reasons, this is the only site visit that will be offered. Requests for individual site visits will not be accepted.

**DISADVANTAGED/MINORITY/WOMEN BUSINESS ENTERPRISE PARTICIPATION:** Disadvantaged/Minority/Women Business Enterprises will not be discriminated against on the basis of race, color, sex, or national origin in consideration for qualification or an award by CFX. CFX has established a 15% M/WBE participation objective for this project.

**CODE OF ETHICS:** All firms selected to work with CFX are required to comply with the CFX Code of Ethics, a copy of which is available on the CFX web site at [www.cfxway.com](http://www.cfxway.com).

**PROPOSAL DUE DATE:** Proposals will be received by CFX at its Headquarters Building on March 8, 2016, until 1:30 p.m. Orlando local time, as shown on the time/date stamp clock at the receptionist's desk in the lobby. The clock will serve as the official instrument to determine when a proposal is received. A submittal that is clocked in after the date/time specified will be rejected and not accepted. Rejection of a submittal under those circumstances shall not be the basis of a protest pursuant to the CFX Procedure for Resolution of Protests.

**EQUAL OPPORTUNITY STATEMENT:** The Central Florida Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color, sex, national origin, age, religion and disability. CFX hereby notifies all Proposers and individuals that it requires and encourages equal employment opportunity for minority and women as employees in the workforce.

**NON-SOLICITATION PROVISION:** From the first date of publication of this Notice, no person may contact any CFX Member, Officer, Employee, or any evaluation committee member, with respect to this Notice or the services to be provided, except as related to the submittal requirements detailed in the RFP. Reference is made to the lobbying guidelines of CFX for further information regarding this Non-Solicitation Provision.

CENTRAL FLORIDA EXPRESSWAY AUTHORITY

Claude Miller  
Director of Procurement