LOI-001161 Committee Meeting December 21, 2015 Minutes

Evaluation Committee for Miscellaneous Design Services; LOI-001161, held a duly noticed meeting on Monday, December 21, 2015, commencing at 9:02 a.m. in the Pelican Conference Room at the CFX Administrative Bldg., Orlando, Florida.

Evaluation Committee Members Present:
Glenn Pressimone, Director of Engineering
Joe Berenis, Chief of Infrastructure
Don Budnovich, Resident Engineer
Julie Naditz, Orange County Representative (Standing Member per Procurement Procedures Manual)
Iranetta Dennis, Director of Supplier Diversity, CFX (Standing Member per Procurement Procedures Manual)

Other Attendees:
Robert Johnson, Manager of Procurement, CFX

Evaluation Committee Members Absent:

Discussion and Motions:
Robert explained that today’s meeting was to evaluate and rank the firms and commenced the meeting collecting the Evaluation Committee Member Disclosure forms that the committee members reviewed and executed.

General discussion ensued about the LOI submittals. Committee members then tallied up the individual evaluation sheets and passed them in for incorporation onto the LOI final summary sheet. Evaluation Criteria forms were collected and the ranking scores from all committee members were tallied with the following results:

<table>
<thead>
<tr>
<th>Firms</th>
<th>Score</th>
<th>Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pegasus Engineering, LLC</td>
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<td>TLP Engineering Consultants, Inc.</td>
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<td>Bentley Architects + Engineers, Inc.</td>
<td>14</td>
<td>3</td>
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Committee recommends CFX Board approve ranking and authorize negotiations in ranked order in a not to exceed amount. The committee agreed that Glenn Pressimone would review and approve the minutes on behalf of the committee.

There being no further business to come before the Committee, the meeting was adjourned at 9:25 a.m. These minutes are considered to be the official minutes of the Evaluation Committee meeting held Monday, December 21, 2015, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by: Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:

Glenn Pressimone, Director of Engineering
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7) a Fla. Stat.; EC 6-3.016)?
2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?
3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016))?
4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?
5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?
6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for CFX would be influenced or impact thereby? (§ 112.313(2))
7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for CFX? (§ 112.313(4))
8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, CFX, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7))
9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)?
10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)?
11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective CFX roadway project (§348.753(8); EC 6-3.013)?
12. Do you know of any reason that would impact your impartiality with respect to this solicitation?
If you answer yes to any of these questions, please explain below

Additional comments

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Joe Berenis, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)  

(Date)  

12/21/15
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7) Fla. Stat.; EC 6-3.016)?

2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?

3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?

4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?  

5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?  

6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for CFX would be influenced or impact thereby? (§ 112.313(2))  

7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for CFX? (§ 112.313(4))  

8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, CFX, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7))

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11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective CFX roadway project (§348.753(8); EC 6-3.013)?

12. Do you know of any reason that would impact your impartiality with respect to this solicitation?
If you answer yes to any of these questions, please explain below.
Additional comments — NA —

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

1. [Signature], hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

[Signature]
(Date) 12/21/2015
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)?

   □ Yes □ No

2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?

   □ Yes □ No

3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016)?

   □ Yes □ No

4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?  

   □ Yes □ No

5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?  

   □ Yes □ No

6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for CFX would be influenced or impact thereby? (§ 112.313(2))

   □ Yes □ No

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   □ Yes □ No

8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, CFX, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7))

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   □ Yes □ No

10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)?

    □ Yes □ No

11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective CFX roadway project (§348.753(8); EC 6-3.013)

    □ Yes □ No

12. Do you know of any reason that would impact your impartiality with respect to this solicitation?

    □ Yes □ No
If you answer yes to any of these questions, please explain below
Additional comments

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Iranetta Dennis, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)  
12/18/15  
(Date)
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

Yes  No

1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)? □    □

2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)? □    □

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12. Do you know of any reason that would impact your impartiality with respect to this solicitation? □    □
If you answer yes to any of these questions, please explain below

Additional comments

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Don Bunovich, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)  
10/21/15 (Date)
Disclosure Form for Evaluation Committee Members

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If you answer yes to any of these questions, please explain below

Additional comments

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I, Julie Naditz, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)  

(Date)
# Central Florida Expressway Authority

## Evaluation Committee Member Letters of Interest Final Ranking

### Miscellaneous Design Consultant Services (SSBE)

**Contract No. 001161**

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Joe Berenis Score</th>
<th>Glenn Pressimone Score</th>
<th>Iranetta Dennis Score</th>
<th>Don Budnovich Score</th>
<th>Julie Naditz Score</th>
<th>Total Score</th>
<th>Ranking</th>
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**Evaluation Committee Members:**

- Joe Berenis
- Glenn Pressimone
- Iranetta Dennis
- Don Budnovich
- Julie Naditz

December 21, 2015

December 21, 2015

December 21, 2015

December 21, 2015

December 21, 2015
## CENTRAL FLORIDA EXPRESSWAY AUTHORITY

### EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST FINAL RANKING

### MISCELLANEOUS DESIGN CONSULTANT SERVICES (SSBE)

#### CONTRACT NO. 001161

<table>
<thead>
<tr>
<th>CONSULTANT</th>
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### EVALUATION COMMITTEE MEMBER

Date: Monday, December 21, 2015
CENTRAL FLORIDA EXPRESSWAY AUTHORITY

EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST SHORTLIST RANKING

MISCELLANEOUS DESIGN CONSULTANT SERVICES (SSBE)

CONTRACT NO. 001161

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<tr>
<th>CONSULTANT</th>
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EVALUATION COMMITTEE MEMBER

Date: Monday, December 21, 2015
## CENTRAL FLORIDA EXPRESSWAY AUTHORITY

### EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST FINAL RANKING

### MISCELLANEOUS DESIGN CONSULTANT SERVICES (SSBE)

**CONTRACT NO. 001161**

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EVALUATION COMMITTEE MEMBER

Date: Monday, December 21, 2015
# Evaluation Committee Member Letters of Interest Final Ranking

**CENTRAL FLORIDA EXPRESSWAY AUTHORITY**

**EVALUATION COMMITTEE MEMBER LETTERS OF INTEREST FINAL RANKING**

**MISCELLANEOUS DESIGN CONSULTANT SERVICES (SSBE)**

**CONTRACT NO. 001161**

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**EVALUATION COMMITTEE MEMBER**

[Signature]

**Date:** Monday, December 21, 2015