LOI-001153 Committee Meeting December 16, 2015 Minutes

Evaluation Committee for Design Services for S.R. 417 Widening Econ Trail to Seminole County Line; Project No. 417-134, Contract No. 001153, held a duly noticed meeting on Wednesday, December 16, 2015, commencing at 8:08 a.m. in the Starling Conference Room at the CFX Administrative Bldg., Orlando, Florida.

**Committee Members Present:**
- Iranetta Dennis, Director of Supplier Diversity
- Ben Dreiling, Director of Construction
- Julie Naditz, Highway Construction Division Manager, Orange County

**Committee Members Absent:**
- Corey Quinn, Chief of Technology/Operations

**Other Attendees:**
- Robert Johnson, Manager of Procurement

**Discussion and Motions:**
Robert explained that today's meeting was to evaluate and shortlist the top firms and commenced the meeting collecting the Evaluation Committee Member Disclosure forms that the committee members reviewed and executed. Robert informed the committee that Corey would be absent today, but had submitted his scores earlier and those would be used.

General discussion ensued about the project and the LOI submittals. Committee members then tallied up the individual evaluation sheets and passed them in for incorporation onto to the LOI shortlist summary sheet. Evaluation Criteria forms were collected and the ranking scores from all committee members were tallied with the following results:

<table>
<thead>
<tr>
<th>Firms</th>
<th>Score</th>
<th>Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gannett Fleming, Inc.</td>
<td>08</td>
<td>01</td>
</tr>
<tr>
<td>RS&amp;H</td>
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<td>02</td>
</tr>
<tr>
<td>AECOM Technical Services</td>
<td>12</td>
<td>03</td>
</tr>
<tr>
<td>Dewberry Engineers, Inc.</td>
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<td>04</td>
</tr>
<tr>
<td>GAI Consultants</td>
<td>20</td>
<td>05</td>
</tr>
<tr>
<td>Wantman Group, Inc.</td>
<td>21</td>
<td>06</td>
</tr>
</tbody>
</table>

It was the consensus of the committee that the top 4 respondents be invited to submit technical proposals and participate in presentations.

Robert stated that he would set up the presentations in alphabetical order and that the presentations would be held on January 21, 2016, commencing at 1 p.m.

There being no further business to come before the Committee, the meeting was adjourned at 8:28 a.m. These minutes are considered to be the official minutes of the
Evaluation Committee meeting held Wednesday, December 16, 2015, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by: Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:

Ben Dreiling, Director of Construction
<table>
<thead>
<tr>
<th>CONSULTANT</th>
<th>Corey Quinn Score</th>
<th>Iranetta Dennis Score</th>
<th>Ben Dreiling Score</th>
<th>Julie Naditz Score</th>
<th>TOTAL SCORE</th>
<th>RANKING</th>
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<td>5</td>
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<tr>
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<td>8</td>
<td>1</td>
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<tr>
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<td>3</td>
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<td>2</td>
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<td>WGI</td>
<td>5</td>
<td>6</td>
<td>6</td>
<td>4</td>
<td>21</td>
<td>6</td>
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EVALUATION COMMITTEE MEMBERS:

Date: Wednesday, December 16, 2015

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<table>
<thead>
<tr>
<th>CONSULTANT</th>
<th>SCORE FROM EVALUATION FORM</th>
<th>RANKING</th>
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</thead>
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<tr>
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<tr>
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<tr>
<td>CONSULTANT</td>
<td>SCORE FROM EVALUATION FORM</td>
<td>RANKING</td>
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<tr>
<td>Gannett Fleming</td>
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<td>2</td>
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<tr>
<td>RS&amp;H</td>
<td>136</td>
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<tr>
<td>WGI</td>
<td>99</td>
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</tr>
</tbody>
</table>

Date: Wednesday, December 16, 2015
## Evaluation Committee Member Letters of Interest Shortlist Ranking

**Design Services for S.R. 417 Widening Econ Trail to Seminole County Line**

**Contract No. 001153**

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Score from Evaluation Form</th>
<th>Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>AECOM Technical Services</td>
<td>90</td>
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<tr>
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<tr>
<td>WGI</td>
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<td>4</td>
</tr>
</tbody>
</table>

**EVALUATION COMMITTEE MEMBER**

![Signature]

Date: Wednesday, December 16, 2015
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)?

2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?

3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016))?

4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?

5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?

6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for CFX would be influenced or impact thereby? (§ 112.313(2))

7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for CFX? (§ 112.313(4))

8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, CFX, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7))

9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)?

10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)?

11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective CFX roadway project (§348.753(8); EC 6-3.013)?

12. Do you know of any reason that would impact your impartiality with respect to this solicitation?
If you answer yes to any of these questions, please explain below
Additional comments

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Ben Dreiling, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)  
12/16/15 (Date)
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1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)?
   - Yes □ No □
2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?
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12. Do you know of any reason that would impact your impartiality with respect to this solicitation?
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If you answer yes to any of these questions, please explain below

Additional comments

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Iranetta J. Dennis, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)

(Date) 12/10/15
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Additional comments

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I, Julie Naditz, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

[Signature]

(Date) 12/16/15
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1. __________________________, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

[Signature]

(Date) 12/15/15