

**NOTICE TO DESIGN/BUILDERS  
BACKUP DATA CENTER  
CENTRAL FLORIDA EXPRESSWAY AUTHORITY  
CONTRACT NO. 001122**

The Central Florida Expressway Authority requires the services of a Design/Builder in connection with the design and construction of Contract No. 001122, Backup Data Center. Shortlist consideration will be given to only those firms who are qualified pursuant to law, and as determined by the Authority based on information provided by the firms, and who have been prequalified by FDOT and the State of Florida Construction Industry Licensing Board to perform the indicated types/groups of work described below.

**DESCRIPTION OF SERVICES:** The services to be provided consist of, but are not necessarily limited to, completion of the design and construction of a backup data center which will include a computer room to house redundant computer hardware for toll operations and ITS. The new center will be constructed at the site of the Hiawassee Mainline Toll Plaza. The selected team shall make available the necessary personnel, facilities, supplies, materials and resources to perform the required services.

**PREQUALIFICATION REQUIREMENTS:** Team member(s) involved in professional services (design), as identified under 287.055, Florida Statutes, must be technically qualified under Administrative Rule 14-75, by the Florida Department of Transportation in Group 14, Architect. A copy of the team member's current Certificate of Qualification in the specified work group shall be submitted with the letter of interest.

Team member(s) involved in construction services (builder) must be certified at the time of proposal submittal by the State of Florida Construction Industry Licensing Board as a General Contractor. A copy of the current certification shall be submitted with the letter of interest. Failure to submit any of the required certificates may result in rejection of the proposal.

**LETTERS OF INTEREST SUBMITTAL REQUIREMENTS:** Consultants wishing to be considered shall submit six (6) sets of a Letter of Interest package. The letter shall be a maximum of ten (10) pages exclusive of attachments and resumes. The packages shall include the following:

1. Experience of Design Firm

The design firm shall have a minimum of five (5) years' experience in design of the type described. At least three (3) references for design projects completed during the past 5 years shall be submitted to verify required experience. References shall include name of owner's contact person, telephone number, and physical address.

The design firm shall describe its experience and prior working relationships, if any, with the proposed construction firm on previous projects; the expected participation and contribution of the its top officials in the proposed design activities; discuss the corporate interest and the priority firm will place on the work; and provide the name of the top corporate official who will be responsible for this effort.

2. Experience of Construction Firm

The construction firm shall have a minimum of five (5) years' experience in construction of the type described. References for at least five (5) construction projects completed during the past 7 years and three (3) design/build projects shall be submitted to verify required experience. References shall include name of owner's contact person, telephone number, and physical address. For the projects listed, the construction firm shall provide detailed information regarding the number of change orders issued for each of the projects and the percentage of the final contract amount represented by change orders.

The construction firm shall describe the expected participation and contribution of the its top officials in the proposed construction activities; discuss the corporate interest and the priority firm will place on the work; and provide the name of the top corporate official who will be responsible for this effort.

3. Project Team - Anticipated subconsultants and or subcontractors shall be identified and the roles that each will play in providing the required services. Resumes should be provided for subconsultants or subcontractors that may be involved in key roles;
4. Prequalification Documentation - Copies of the Notice of Qualification issued by the FDOT showing current qualification in the Type of Work specified above and General Contractor License;
5. Office Location - The office assigned responsibility and its physical address shall be identified. It is preferred that the design firm have an office and key staff located within the Orlando area.

Failure to submit any of the above required information may be cause for rejection of the package as non-responsive.

**SHORTLIST PROCESS:** The Authority's Evaluation Committee will shortlist firms based on its evaluation and scoring of the Letters of Interest and qualifications information received. Scoring of the submittals will be as follows: Experience of Design Firm – 25 points; Experience of Construction Firm – 30 points; Project Team – 25 points; Prequalification Documentation – 10 points; Office Location – 10 points. The three (3) firms with the highest point totals will be shortlisted. More than 3 firms may be shortlisted at the Committee's option. If less that 3 firms submit responses, the Authority, at its sole discretion, may elect to continue the selection process or re-advertise the project.

Shortlisted firms will proceed to the next step in the process that includes preparation and submittal of a Price Proposal. The Authority will provide the shortlisted firms with Request for Proposal and a Design Criteria package for use in preparing the Price Proposal.

**NON-SOLICITATION PROVISION:** From the first date of publication of this notice, no person may contact any Authority Board Member, Officer or Employee with respect to this notice or the services to be provided. Reference is made to the lobbying guidelines of the Authority for further information regarding this Non-Solicitation Provision.

**CODE OF ETHICS:** All consultants selected to work with the Authority are required to comply with the Authority's Code of Ethics, a copy of which may be viewed on the Authority's web site at [www.cfxway.com](http://www.cfxway.com).

**EQUAL OPPORTUNITY STATEMENT:** The Central Florida Expressway Authority, in accordance with the Provisions of Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e et seq., the Florida Civil Rights Act of 1992, as amended, § 760.10 et seq., Fla. Stat. (1996), and other federal and state discrimination statutes, prohibits discrimination on the basis of race, color, sex, age, national origin, religion, and disability or handicap. The Authority notifies all proposers and individuals that it encourages equal employment opportunity for minority and women as employees in the work force.

**MINORITY/WOMEN BUSINESS ENTERPRISE PARTICIPATION:** The Central Florida Expressway Authority notifies all proposers and individuals that it encourages small, minority and women owned businesses to have full opportunity to submit proposals in response to this notice and proposers will not be discriminated against on the basis of sex, race, color, national origin, religion or disability, or other protected status.

**LETTER OF RESPONSE:** The Authority will receive Letters of Interest until 1:30 p.m., Orlando local time, June 17, 2015.

**LETTER OF RESPONSE ADDRESS:**

Central Florida Expressway Authority  
4974 ORL Tower Road  
Orlando, FL 32807  
Re: Backup Data Center Design/Build Services  
Contract No. 001122

**AUTHORITY CONTACT PERSON:**

Mr. Robert Johnson  
Manager of Procurement  
Telephone: (407) 690-5372

**CENTRAL FLORIDA EXPRESSWAY AUTHORITY**

Claude Miller  
Director of Procurement