Evaluation Committee for Right-of-way Counsel, 001116, held a duly noticed meeting on Monday, May 18, 2015, commencing at 10:04 a.m. in the Pelican Conference Room at the CFX Administrative Bldg., Orlando, Florida.

Committee Members Present:
Joe Passiatore, General Counsel, CFX
Linda Lanosa, CFX Deputy General Counsel
William Chip Turner, Orange County, Assistant County Attorney
Laurie Botts, City of Orlando, Real Estate Director

Other Attendees:
Robert Johnson, Manager of Procurement, CFX

Discussion and Motions:
Robert commenced the meeting with introductions, collected the committee member disclosure forms, and explained the RFP process and the purpose of today's meeting which was to finalize the technical and price proposal evaluations, and make a final recommendation to the Board with regard to Right of Way Counsel.

Proposal Evaluation Portion:
Robert stated the evaluation portion of the meeting is open to the public in accordance with Florida Statutes. The committee members were given the opportunity to discuss the technical proposals prior to submitting their evaluation forms. General discussion ensued about the proposals that were submitted. The committee members submitted their evaluations to Robert for tallying. Robert Johnson tallied the score sheets utilizing the raw scores assigned by each committee member for each Proposal received. Attached are the summary results of the individual committee member scores. Robert Johnson tallied the committee member score sheets utilizing the raw scores assigned by each Committee member and averaged the raw scores for each Proposal received onto the final summary sheet.

Pricing, Total Points and Rankings
Upon completion of the evaluation of the technical portion, Robert opened the pricing proposals and scored the pricing proposals in accordance with the RFP requirements. See attached final summary sheet for pricing, total points and ranking results.

Committee recommends CFX Board approve ranking and award the contract to the top ranked firm, Mateer & Harbert P.A.. The Committee agreed that Linda Lanosa would review and approve the minutes on behalf of the committee.

There being no other business to come before the Committee; the meeting was adjourned at 10:30am.

These minutes are considered to be the official minutes of the Technical Review Committee meeting held Monday, May 18, 2015, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by: Robert Johnson

Approved by: Linda Lanosa Linda Lanosa
| EVALUATOR       | TECHNICAL | PRICE | TECHNICAL | PRICE | TECHNICAL | PRICE | TECHNICAL | PRICE | TECHNICAL | PRICE | TECHNICAL | PRICE | TECHNICAL | PRICE | TECHNICAL | PRICE |
|-----------------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|-----------|-------|
| Linda Lanza     | 35        | 60    |           |       |           |       |           |       |           |       |           |       |           |       |           |       |           |       |
| Joe Passatore   | 68        | 78    |           |       |           |       |           |       |           |       |           |       |           |       |           |       |           |       |
| William Chip Turner | 25    | 65    |           |       |           |       |           |       |           |       |           |       |           |       |           |       |           |       |
| Laurie Botta    | 35        | 80    |           |       |           |       |           |       |           |       |           |       |           |       |           |       |           |       |
| TOTAL           | 169       | 363   |           |       |           |       |           |       |           |       |           |       |           |       |           |       |           |       |
| AVG. TECH. POINTS | 46.75 | 75.75 |           |       |           |       |           |       |           |       |           |       |           |       |           |       |           |       |

**EVALUATOR**

<table>
<thead>
<tr>
<th>PROPOSER</th>
<th>PROPOSAL AMOUNT</th>
<th>POINT VALUE</th>
<th>TECHNICAL POINTS</th>
<th>PRICE POINTS</th>
<th>TOTAL POINTS</th>
<th>FINAL RANKING</th>
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</thead>
<tbody>
<tr>
<td>Adno Law Firms, PLL</td>
<td>$742,300.00</td>
<td>20.00</td>
<td>40.75</td>
<td>20.00</td>
<td>60.75</td>
<td>2</td>
</tr>
<tr>
<td>Mater &amp; Herbert, P.A.</td>
<td>$300,500.00</td>
<td>15.95</td>
<td>75.75</td>
<td>15.95</td>
<td>91.70</td>
<td>1</td>
</tr>
</tbody>
</table>

Committee Members:

Monday, November 17, 2014
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Disclosure Form for Evaluation Committee Members

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"Employed by" includes any receipt of compensation for services.

"Gift" has the same meaning as Section 112.312(12), Florida Statutes, as supplemented by the Central Florida Expressway Authority Code of Ethics. "Gift" means that which is accepted by a donee or by another on the donee's behalf, or that which is paid or given to another for or on behalf of a donee, directly, indirectly or in trust for the donee's benefit or by any other means for which equal or greater consideration is not given within 90 days, including, but not limited to:

1. Real property.
2. The use of real property.
3. Tangible or intangible personal property.
4. The use of tangible or intangible personal property.
5. A preferential rate or terms on a debt, loan, goods or services, which rate is below the customary rate and is not either a government rate available to all other similarly situated government employees or officials or a rate which is not available to similarly situated members of the public by virtue of occupation, affiliation, age, religion, sex or national origin.
6. Forgiveness of a debt.
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11. Plants, flowers or floral arrangements.
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14. Any other similar service or thing having an attributable value not already provided for in this section.

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1. Salary, benefits, services, fees, commissions, gifts or expenses associated primarily with the donee's employment, business, or service as an officer or director of a corporation or organization.
2. Contributions or expenditures reported pursuant to Chapter 106, Florida Statutes, campaign related personal services provided without compensation by individuals volunteering their time, or any other contribution or expenditure by a political party.
3. An Honorarium or an expense related to an Honorarium Event paid to a person or the person's spouse.
4. An award, plaque, certificate or similar personalized item given in recognition of the donee's public, civic, charitable or professional service.
5. An honorary membership in a service or a fraternal organization presented merely as a courtesy by such organization.
6. The use of a public facility or public property made available by a governmental agency for a public purpose.
7. Transportation provided to a public officer or employee by an agency in relation to officially approved governmental business.
8. Gifts provided directly or indirectly by a state, regional or national organization which promotes the exchange of ideas between, or the professional development of, government officials or employees, and whose membership is primarily composed of elected or appointed public officials or staff, to members of that organization or officials or staff of a governmental agency that is a member of that organization.

"Material interest" has the same meaning as Section 112.312(15), Florida Statutes, and means direct or indirect ownership of more than 5 percent of the total assets, partnership interests or capital stock of any business entity. Indirect ownership does not include ownership by a spouse or minor child.

“Principal” means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

“Relative” has the same meaning as Section 112.312(21), Florida Statutes, and means an individual who is related to you as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, grandparent, great grandparent, grandchild, great grandchild, step grandparent, step grandparent, step great grandparent, step great grandchild, person who is engaged to be married to you or who otherwise holds himself or herself out as or is generally known as the person whom you intend to marry or with whom you intend to form a household, or any other natural person having the same legal residence as you.
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7) a Fla. Stat.; EC 6-3.016)?

2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant of, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?

3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?

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5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?

6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2))

7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4))

8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, the Authority, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), & (15), Florida Statutes. (§ 112.313(7))

9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)?

10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)?

11. Do you or any relative, principal, client, or business associate of you have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)?

12. Do you know of any reason that would impact your impartiality with respect to this solicitation?
If you answer yes to any of these questions, please explain below.

Additional comments: 

If the answer to any of the foregoing questions is “yes,” then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, [Signature], hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Date)
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Rev. 1 3/20/2015
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I, Linda Lanosa, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Signature)  

(Date)
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If you answer yes to any of these questions, please explain below
Additional comments.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, _______________, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

________________________________________
(Signature)  

5/18/15
(Date)
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“Gift” has the same meaning as Section 112.312(12), Florida Statutes, as supplemented by the Central Florida Expressway Authority Code of Ethics. “Gift” means that which is accepted by a donee or by another on the donee's behalf, or that which is paid or given to another for or on behalf of a donee, directly, indirectly or in trust for the donee’s benefit or by any other means for which equal or greater consideration is not given within 90 days, including, but not limited to:

1. Real property.
2. The use of real property.
3. Tangible or intangible personal property.
4. The use of tangible or intangible personal property.
5. A preferential rate or terms on a debt, loan, goods or services, which rate is below the customary rate and is not either a government rate available to all other similarly situated government employees or officials or a rate which is not available to similarly situated members of the public by virtue of occupation, affiliation, age, religion, sex or national origin.
6. Forgiveness of a debt.
7. Transportation or lodging, other than that provided to a public officer or employee in relation to officially approved government business, lodging, or parking.
8. Food or beverage.
10. Entrance fees, admission fees, or tickets to events, performances or facilities.
11. Plants, flowers or floral arrangements.
12. Services provided by persons pursuant to a professional license or certificate.
13. Other personal services for which a fee is normally charged by the person providing the services.

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14. Any other similar service or thing having an attributable value not already provided for in this section.

"Gift" does not include:

1. Salary, benefits, services, fees, commissions, gifts or expenses associated primarily with the donee's employment, business, or service as an officer or director of a corporation or organization.

2. Contributions or expenditures reported pursuant to Chapter 106, Florida Statutes, campaign related personal services provided without compensation by individuals volunteering their time, or any other contribution or expenditure by a political party.

3. An Honorarium or an expense related to an Honorarium Event paid to a person or the person's spouse.

4. An award, plaque, certificate or similar personalized item given in recognition of the donee's public, civic, charitable or professional service.

5. An honorary membership in a service or a fraternal organization presented merely as a courtesy by such organization.

6. The use of a public facility or public property made available by a governmental agency for a public purpose.

7. Transportation provided to a public officer or employee by an agency in relation to officially approved governmental business.

8. Gifts provided directly or indirectly by a state, regional or national organization which promotes the exchange of ideas between, or the professional development of, government officials or employees, and whose membership is primarily composed of elected or appointed public officials or staff, to members of that organization or officials or staff of a governmental agency that is a member of that organization.

"Material interest" has the same meaning as Section 112.312(15), Florida Statutes, and means direct or indirect ownership of more than 5 percent of the total assets, partnership interests or capital stock of any business entity. Indirect ownership does not include ownership by a spouse or minor child.

"Principal" means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

"Relative" has the same meaning as Section 112.312(21), Florida Statutes, and means an individual who is related to you as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, grandparent, great grandparent, grandchild, great grandchild, step grandparent, step grandparent, step great grandparent, step great grandchild, person who is engaged to be married to you or who otherwise holds himself or herself out as or is generally known as the person whom you intend to marry or with whom you intend to form a household, or any other natural person having the same legal residence as you.
Disclosure Form for Evaluation Committee Members

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Are you, your spouse, child currently employed by any entity that has submitted a proposal (§ 112.313(3), (7)a Fla. Stat.; EC 6-3.016)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>2. Are you, your spouse, child, or any combination of them, an officer, director, principal, or project team participant, any entity that has submitted a proposal (§ 112.313(3); EC 6-3.016)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>3. Do you, your spouse, child, or any combination of them, have a material interest in any entity that has submitted a proposal (§112.313(3); EC 6-3.016))?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>4. Within the preceding 12 months have you, your spouse, or minor child been offered employment or future employment or, had any discussion involving future employment with any entity that has submitted a proposal (§ 112.313(4))?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>5. Within the preceding 12 months, have you, your spouse, or minor child household accepted a gift from any entity, or a principal of any entity that has submitted a proposal that was given to influence a vote or other action (§ 112.313(4))?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>6. Have you solicited or accepted anything of value, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the services being rendered by you for the Authority would be influenced or impact thereby? (§ 112.313(2))</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>7. Have you or your spouse or minor child accepted any compensation, payment, or thing of value when you knew, or, with the exercise of reasonable care, should know, that it was given to influence your judgment or the services being rendered by you for the Authority? (§ 112.313(4))</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>8. Do you have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, the Authority, that will create a continuing or frequently recurring conflict between your private interests and the performance of your public duties or that would impede the full and faithful discharge of your public duties, subject to the exemptions set forth in Section 112.313 (12), &amp; (15), Florida Statutes. (§ 112.313(7))</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>9. Do you have any relationship which affords a current or future financial benefit to you or to a relative or business associate of you and which a reasonable person would conclude has the potential to create a prohibited conflict of interest (§348.753(8); EC 6-3.011)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>10. Do you have a relative who is a registered lobbyist (§348.753(8); EC 6-3.012)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>11. Do you or any relative, principal, client, or business associate have any interest in real property located within, or within a one-half mile radius of, any actual or prospective authority roadway project (§348.753(8); EC 6-3.013)?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>12. Do you know of any reason that would impact your impartiality with respect to this solicitation?</td>
<td>☐</td>
<td>☑</td>
</tr>
</tbody>
</table>
If you answer yes to any of these questions, please explain below.
Additional comments

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Ethics Officer after a review of all relevant facts.

I, Laurie Botts, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

Laurie Botts
(Signature)

5/4/15
(Date)