

RFP-001021 Committee Meeting January 27, 2015 Minutes

Evaluation Committee for **Toll System Upgrade; Contract No. 001021**, held a duly noticed meeting on Tuesday, January 27, 2015, commencing at 9:05A.M. in the Pelican Conference Room at the CFX Administrative Bldg., Orlando, Florida.

Committee Members Present:

Lisa Lumbard, Interim CFO
Joann Chizlett, Director of Information Technology
David Wynne, Director of Toll Operations
Fred Nieves, Manager of Toll Operations
Sherry Christianson, Program Manager

Other Attendees:

Robert Johnson, Manager of Procurement

Pre-Interview Discussion

Robert commenced the meeting collecting the Evaluation Committee Member Disclosure forms that the Committee members received and executed. Robert continued explaining that he had received email notification from all Committee members stating they had evaluated the RFP and all had given the proposal a "pass" score. Robert stated that this portion of the meeting was for the Committee to prepare and discuss the questions for the interview portion. Robert also stated that since the Committee has already completed the technical evaluation that the price proposal could be opened. The price proposal was then opened. The total price is \$115,684,044.00.

General discussion ensued between the Committee members in preparation for the interview with TransCore.

Interview:

Robert commenced the interview with an outline of the interview process. Robert stated the interview portion of the meeting is closed to the public and is being recorded in accordance with Florida Statute. Robert stated that the Committee had concluded their evaluation and that this interview was to clarify various items within the technical proposal and that a written response to all the questions, written and oral, needed to be submitted by Thursday, January 29th @ 10am in anticipation of Board authorization to negotiate and preparation of the negotiation. The interview commenced at 09:40 and concluded at 10:39 a.m.

Upon completion of the last interview the recorder was stopped and the meeting was considered no longer closed to the public.

Post-Interview Discussion

The Committee members were given the opportunity to discuss the technical and interview prior to providing their recommendation. General discussion ensued. Upon completion of the discussion, the Committee unanimously recommended the Board award the Agreement to TransCore upon successful negotiation.

There being no further business to come before the Committee, the meeting was adjourned at 10:54a.m. These minutes are considered to be the official minutes of the interview, opening of the Price Proposal and recommendation by the Evaluation Committee at its meeting held Tuesday, January 27, 2015.

Submitted by:



Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:



Joann Chizlett, Director of Information Technology

Disclosure Form for Evaluation Committee Members

For this purpose, the term "relative" includes the following: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister or any person having the same legal residence as the employee.

The term "principal" means anyone who shares in the profits of the entity or whose compensation might vary based on the award or performance of the project.

The term "employed by" includes any receipt of compensation for services.

"May submit a proposal," means planning to submit, or considering submission. If you don't know, ask.

Persons serving on a selection committee in a solicitation process should be able to answer all the following questions in the negative. If the answer is affirmative, please explain below:

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Are you, your spouse, child or anyone living in your household currently employed by any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are you, or any relative, an officer, director, principal, or project team participant of, any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Do you, or does any relative, own more than 5% of any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Within the preceding 12 months have you, your spouse, child or anyone living in your household been offered employment or future employment or, had any discussion involving future employment with any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Within the preceding 12 months, have you, your spouse, child or anyone living in your household accepted a gift valued at over \$100 from any entity, or a principal of any entity that may submit a proposal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Could the award of this contract result in any pecuniary gain to you, any relative, any business associate, or any entity that has employed or retained you within the past 12 months? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Do you know of any reason that would impact your impartiality with respect to this solicitation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answer yes to any of these questions, please explain below
Additional comments _____

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Executive Director after a review of all relevant facts.

I, David Wynne, hereby certify that I have read and understand the Central Florida

Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

D. Wynne
(Signature)

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If you answer yes to any of these questions, please explain below
Additional comments _____

If the answer to any of the foregoing questions is "yes," then your participation on the selection committee must be approved by the Executive Director after a review of all relevant facts.

I, Sherry Christianson, hereby certify that I have read and understand the Central Florida
(Name)

Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

Sherry Christianson
(Signature)

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If you answer yes to any of these questions, please explain below
Additional comments _____

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I, FRED NIEVES, hereby certify that I have read and understand the Orlando-Orange County
(Name)

Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.


(Signature)

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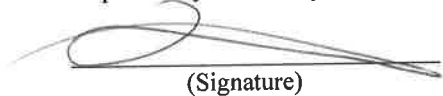
If you answer yes to any of these questions, please explain below

Additional comments _____

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I, Joann Chizlett, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

(Name)



(Signature)

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Additional comments _____

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I, Lisa Lombard, hereby certify that I have read and understand the Central Florida Expressway Authority Ethics Policy and I agree to be bound by the applicable laws and policies.

Lisa Lombard 1-20-15
(Signature)

Sign-In Sheet

Oral Presentation / Interview - TransCore

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Project Title: Toll System Upgrade Project

Date: January 27, 2015
Time: 9:30 a.m.

Contract No. 001021

Pelican Conference Room

COMPANY NAME	REPRESENTATIVE	CONTACT #	FAX #	EMAIL ADDRESS
Ace Applications, LLC	Courtney Powell	407 353-3748	407-442-2657	cpowell@AceApplications.com
TransCore, LP	Venta Cotton	512-828-1820	---	venta.cotton@transcore.com
TRANS CORE LP	JARED LAPSLEY	407-509-9610	---	jared.lapsley@transcore.com
"	Jim Wilson	219-776-3570	---	Jim.Wilson@TRANSSCORE.COM
"	BOB DAVIS	407 509 6714	---	BOB.DAVIS@TRANSSCORE.COM
"	Alison Coombe	407-509-5330	---	A.Coombe@TransCorp.Com
"	TRACY MONTIEETH	972-167-4562	-	TRACY.MONTIEETH@TRANSSCORE.COM
"	MILES TRESHAW	407-509-5332	---	MILES.TRESHAW@TRANSSCORE.COM
"	SCOTT HOOTON	305-298-5722	---	SCOTT.HOOTON@TRANSSCORE.COM