

**LOI-001055 Evaluation Committee Meeting (Project Scope) August 19, 2014 Minutes**

The Evaluation Committee for **Construction Coordination and Independent Assurance Consultant Services; LOI-001055**, held a duly noticed meeting on Tuesday, August 19, 2014, commencing at 1:03 p.m. in the Sandpiper Conference Room at the Central Florida Expressway Authority Administrative Building, Orlando, Florida.

**Evaluation Committee Members Present:**

Ben Dreiling, Director of Construction and Maintenance  
Julie Naditz, Orange County (via phone)  
Glenn Pressimone, Director of Engineering  
Joe Berenis, Deputy Executive Director

**Evaluation Committee Members Absent:**

Iranetta Dennis, Director of Business Development

**Other Attendees:**

Robert Johnson, Manager of Procurement

**Discussion and Motions:**

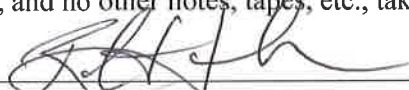
Robert explained this meeting is where the Project Manager provides an overview of the project to the Committee(s) and answer any questions that the Committee members may have.

Ben and Glenn provided an overview of the project that will provide support personnel for the Authority on the I-4/S.R.408 Interchange Project. Support personnel required by the Authority may include, but are not necessarily limited to, Resident/Sr. Project Engineer, Senior Project Administrator, Design Review / Post-Design Services Project Manager, and applicable Post-Design Services Review Staff. The selected consultant will provide a resource pool of qualified professional, technical and administrative personnel, in the required numbers and at the required times, to assure that services and responsibilities assigned under the Scope of Services are effectively and efficiently carried out. General discussion ensued.

Robert stated that the weights for three of the criteria (Location, Volume of Work, and Past Performance) have changed but the overall points for the LOI remain about the same. Robert asked the committee members to decide on how much weight the interviews should be in relation to the LOI scores as they will be combined since there will be no technical proposal submitted. General discussion ensued, and the committee decided on a 60/40 split. The maximum points available for the LOI is 132 and the maximum score for the Interview will be 198. The Total maximum combined score (LOI and Interview) is 330 points.

There being no further business to come before the Committee, the meeting was adjourned at 1:21 p.m. These minutes are considered to be the official minutes of the Evaluation Committee meeting held Tuesday, August 19, 2014, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:

  
Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:

  
Glenn Pressimone, Director of Engineering