

**LOI-001033 Evaluation Committee Meeting (Project Scope) May 07, 2014 Minutes**

The Evaluation Committee for **Construction Management Services; LOI-001033**, held a duly noticed meeting on Wednesday, May 07, 2014, commencing at 09:04 a.m. in the Sandpiper Conference Room at the Orlando-Orange County Expressway Authority Administrative Building, Orlando, Florida.

**Evaluation Committee Members Present:**

Glenn Pressimone, Director of Engineering  
Ben Dreiling, Director of Construction and Maintenance  
Iranetta Dennis, Director of Business Development  
Julie Naditz, Orange County  
Corey Quinn, Director of Expressway Operations

**Evaluation Committee Members Absent:**

Joe Berenis, Deputy Executive Director  
Don Budnovich, Resident Engineer

**Other Attendees:**

Robert Johnson, Manager of Procurement

**Discussion and Motions:**

Robert explained this meeting is where the Project Manager provides an overview of the project to the Committee(s) and answer any questions that the Committee members may have.

Robert explained that the LOI process has been revamped in that the Authority now has two (2) committee's; one to review/evaluate/shortlist the LOI submittals and the other; to evaluate the technical and provide recommendations to the Board.


Ben provided an overview of the project explaining these services have evolved overtime as an extension of Authority staff. Ben continued, by explaining the various services that the selected firm would be providing: Construction Contract Administration, Geotechnical and Materials, Cost and Scheduling, Utility/Environmental Coordination, Claims/Disputes Evaluation and Resolution, Independent Assurance of Required Quality Control Procedures, Plans Constructability Review, and Minor Project Scoping and Document Preparation as described in the LOI.

Due to future workload, Ben stated that he envisions that the manning would increase from the current 2.4 to 3.4 – 4 people and the contract time would probably be an initial 2 years with (3) 1 year extensions.

General discussion ensued which included how firms would be considered being conflicted out based upon being a CEI or a designer as described in the LOI.

There being no further business to come before the Committee, the meeting was adjourned at 9:28 a.m. These minutes are considered to be the official minutes of the Evaluation Committee meeting held Wednesday, May 07, 2014, and no other notes, tapes, etc., taken by anyone takes precedence.

Submitted by:



Robert Johnson, Manager of Procurement

On behalf of the Evaluation Committee these minutes have been review and approved by:



Ben Dreiling, Director of Construction and Maintenance